



**COTATI-ROHNERT PARK**  
**UNIFIED SCHOOL DISTRICT**

**MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

**COTATI - ROHNERT PARK UNIFIED SCHOOL DISTRICT**

**AND**

**ROHNERT PARK COTATI EDUCATORS ASSOCIATION**

**REGARDING**

**2023 SUMMER ENRICHMENT ACADEMY**

January 26, 2023

The Cotati-Rohnert Park Unified School District (“District”) and the Rohnert Park Cotati Educators Association (RPCEA) (“Association”), jointly known as the Parties (“Parties”) enter into this Memorandum of Understanding (“MOU”) regarding the issues related to the 2023 Summer Enrichment Academy.

**1.0 DEFINITIONS**

1.1 “Summer Enrichment Academy” - Summer Enrichment Academy is for students in general education in grades TK-5 and 6-8. SEA will be taught by unit members that are credentialed in the area of general education or special education. Summer Enrichment Academy will be referred to as SEA in this document.

**2.0 DATES AND HOURS**

2.1 SEA will consist of four program sessions on the following dates:

2.1.1 Session #1: June 12-16, 2023 (5 days)

2.1.2 Session #2: June 20-23, 2023 (4 days)

2.1.3 Session #3: June 26-30, 2023 (5 days)

2.1.4 Session #4: July 10-14, 2023 (5 days)

2.2 The SEA workday will be five (5) hours inclusive of one (1) hour preparation time.

2.2.1 The SEA TK-5 student hours will be 8:20am-12:20pm and 6-8 8:40am-12:40pm.

2.3 SEA instructors may attend an optional afternoon meeting/work time for up to 1 1/2 hours at their worksite on the Friday prior to the start of their session. Unit members will be compensated at the current hourly rate in the RPCEA Collective Bargaining Agreement for this meeting.

### **3.0 COMPENSATION**

3.1 Unit members will be compensated at a daily rate of \$300.

3.2 Unit members must be available to complete the full session, or must arrange for their own substitute.

3.3 Unit members selected will be compensated at the current hourly rate in the RPCEA Collective Bargaining Agreement for meetings to discuss the SEA program.

3.4 Unit Members will be compensated for up to one (1) additional hour for preparation for each session to be paid at the current hourly rate in the RCPEA Collective Bargaining Agreement, which will still be paid if the course is canceled.

### **4.0 SELECTION OF SUMMER ENRICHMENT ACADEMY TEACHERS**

4.1 First priority for hiring of SEA teachers will be provided to currently employed permanent, probationary, or temporary teachers, based on programmatic needs.

4.2 Any unit member with a valid multiple subject, single subject, or education specialist credential may be selected to teach one or more sessions.

4.3 Prospective SEA teachers will submit a proposal via google form no later than February 24, 2023. The proposal will include a course description, age range, session(s) requested, and necessary supplies.

4.4 Prospective teachers will be notified if their proposal(s) is/are accepted no later than March 10, 2023.

4.5 If student interest in an accepted session is 15 students or less, the district reserves the right to cancel the course offering no later than two weeks prior to the session start date.

### **5.0 CLASS SIZE**

5.1 Class sizes for each session will not exceed 20 students.

**6.0 SURVEY**

6.1 Upon completion of each session(s), unit members will be asked for feedback in the form of a survey. Completion of survey is optional. Survey will be designed by CRPUSD, with input from RPCEA.

**7.0 SUNSET OF THIS MOU**

7.1 This MOU will expire without precedent at the close of business on July 14, 2023 unless mutually extended, or shortened, in writing by the parties.

FOR THE ASSOCIATION:

*Ben Mesches*

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Date

2023-01-31

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FOR THE DISTRICT:

*Mayra Perez*

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Date

2023-01-30

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# Signature Certificate

Reference number: HNZ6J-WIWUT-HCI5F-BPKCN

Signer	Timestamp	Signature
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<b>Ben Mesches</b> Email: <a href="mailto:ben_mesches@crpusd.org">ben_mesches@crpusd.org</a> Shared via link  Sent: 30 Jan 2023 19:07:43 UTC Viewed: 01 Feb 2023 00:03:36 UTC Signed: 01 Feb 2023 00:03:51 UTC		 IP address: 209.129.224.218 Location: Sonoma, United States

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