

CLASSIFIED EMPLOYMENT APPLICATION
COTATI-ROHNERT PARK UNIFIED SCHOOL DISTRICT

7165 Burton Avenue, Rohnert Park, CA 94928
Phone: (707) 792-4720 Fax: (707) 792-4585

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or handicap. AN EQUAL OPPORTUNITY EMPLOYER.

CLASSIFIED EMPLOYMENT APPLICATON

Date: _____

Name: _____

Address: _____

City: _____

State: _____ Zip: _____

Telephone: _____

Message Telephone: _____

Email Address: _____

Is there any additional information relative to change of name, use of an assumed name, or nickname necessary to enable the district to check on your work and education record? If so, please explain. _____

Are you at least 18 years old? Yes No

POSITION APPLIED FOR: _____

RELATED WORK EXPERIENCE

Employer Name & Location	Position Held	Dates	Supervisor Name & Phone
		From: To:	
		From: To:	
		From: To:	

Do you have any skills or experience which make you especially qualified for the position for which you are applying?

EDUCATION

Please check the last grade completed: 8 9 10 11 12 Other: (please specify) _____

Further education which would qualify you to perform the job for which you are applying:

Institution Name and Location	Certificate or Degree

Have you ever been involuntarily terminated or asked to resign from another school district? Yes No

If "yes," please give the name of the district, the date and the reason for the termination or request for resignation: _____

Have you ever been convicted of anything other than minor traffic violation? Yes No

If "yes," please give date of offense and outcome: _____

CONVICTION DOES NOT AUTOMATICALLY DISQUALIFY YOU FROM EMPLOYMENT

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Please note, if you're formally or verbally invited to a CRPUSD job interview, and have a medically verifiable condition requiring an accommodation during the interview process, please inform Human Resources at least three (3) District Office work days prior to your scheduled appointment in written format. You may submit your documentation and specify your request to:

leticia_infanger@crpusd.org (CSEA) or emily_elliott@crpusd.org (SEIU) or fax (707) 792-4585 or CRPUSD Human Resources, 7165 Burton Avenue, Rohnert Park, CA 94928.

Failure to notice HR in a timely manner may result in the need to reschedule your appointment.

AGREEMENT

I hereby certify that the above information is, to the best of my knowledge, true, accurate, and complete. Any misrepresentations, falsifications, or omissions of fact shall be sufficient cause for disqualification of this application or termination of employment. Furthermore, it is understood that this application and records become the property of the district which reserves the right to accept or reject it. I further agree to observe all rules, regulations, and policies of the district now in force and effect or as they may change during my employment, if I am employed by the district.

I hereby authorize the district to conduct work history, personal reference, or police record inquiries to determine my acceptability for employment. I understand that employment is subject to verification of my lawful status.

Signature of Applicant _____ Date: _____

Complaints regarding discrimination should be filed with the Assistant Superintendent – District Office, Cotati-Rohnert Park Unified School District.

VOLUNTARY SELF REPORTING INFORMATION

Applicant: The information below is requested in support of measuring the effectiveness of our recruiting efforts and statistical purposes only. Information shared will not be used as a basis for selection. Thank you.

How did you hear about this position? _____

Ethnic Background: (Check One) White Black Hispanic American Indian Asian Filipino

Sex: Male Female Non Binary U.S. Citizen: Yes No Birthdate: _____