COTATI-ROHNERT PARK
UNIFIED SCHOOL DISTRICT

Citizens Bond Oversight Committee Meeting November 7, 2023

Presented by:

John Bartolome, Chief Business Official

DATE 11/7/23

Citizens Bond Oversight Committee
Tuesday November 7, 2023
4:30 P.M.
AGENDA

1. Call to Order - 4:30 PM
2. Approval of the Agenda
3. Public Comment – Please email nikki_doble@crpusd.org
4. Approve Minutes of the March 28, 2023 – *public comment, if any*
5. *Project and Budget Update*
6. *Annual Report to the Board of Trustees*
7. Future Agenda Items & Meeting Schedule– *public comment, if any*
8. Adjournment



Citizens Oversight Committee

- Thank you for agreeing to participate in the Cotati-Rohnert Park USD Citizens Oversight Committee for the 2014 and 2016 Bond Issuances
- As you are aware the oversight committee is required by law but more importantly we think it is a great idea to have the committee so anyone from the public can be confident that we are doing the right things with these funds
- Proposition 39 requires:
  - Citizens Oversight Committee be established
  - Annual Bond Performance Audit



- The purpose of the COC shall be to inform the public concerning the expenditure of the bond proceeds. This includes the following activities:
  - To actively review and report on the proper expenditure of funds for school construction and renovation
  - To advise the public as to whether the school district is in compliance with the requirements of Article XIIIA, Section 1(b)(3) of the California Constitution, that is, that the bond funds are spent on facilities and not on teacher or administrator salaries or on school operating expenses

Bond Proceeds & Expenditures

How is it tracked?



- Bond revenues and expenses are recorded in a separate fund (#21) and each issuance by resource code
  - 2014 = 0821
  - 2016 = 0822
- Activities are tracked separately in the budget by project and site by using a unique set of account numbers.
- Based on the account number string we can easily identify how the bond money is being spent.

Citizens Oversite Committee

- Thank you for agreeing to participate in the Cotati-Rohnert Park USD Citizens Oversight Committee (COC) for the District's Parcel Tax
- As part of fiscal accountability the parcel tax ballot language included independent citizen oversight. This was accomplished through the development of the Parcel Tax Citizen's Oversight Committee
- The purpose of the Committee shall be to inform the public at least annually in a written report concerning the expenditure of the parcel tax proceeds. In carrying out this purpose the Committee shall:
  - (a) Actively review and report on the proper expenditure of taxpayers' money in accordance with Resolutions 1112-12 & 1516-1
  - (b) Advise the public as to whether the school district is in compliance with the Resolution

Bond Expenditures – As of June 30, 2023

Cotati-Rohnert Park USD
Bond Expenditures
As of June 30, 2023

	2014 Bond			2016 Bond				
Elementary Schools	Expenses through June 2020		2014 Bond Total	Expenses through June 2022	Expenses 2022/2023	2016 Bond Total	Paid w/Dev Fees Total Exp as of June 2023	Total Project Costs
Evergreen Elementary Administration Building	*$ 2,279,561*	*$ -*	*$ 2,279,561*	*$ 217,586*		*$ 217,586*	*$ -*	*$ 2,497,147*
Evergreen Elementary Kinder Zone, Lunch Shelter & Computer Lab	$ 267,420	$ -	$ 267,420	$ -	$ -	$ -	*$ -*	*$ 267,420*
Evergreen Elementary Modernization	$ 76,097	$ -	$ 76,097	$ -	$ 108,138	$ 108,138	*$ -*	*$ 184,235*
Evergreen Elementary Roof	$ -	$ -	$ -	$ 38,470	$ -	$ 38,470	*$ -*	*$ 38,470*
Evergreen Elementary MU Room Project (1)	$ 108,818	$ -	$ 108,818	$ 8,077,019	$ 434,249	$ 8,511,268	*$ 500,000*	*$ 11,288,345*
John Reed Modernization	$ 296,743	$ -	$ 296,743	$ -	$ -	$ -	*$ -*	*$ 296,743*
John Reed/Waldo Conversion	$ 1,746,139	$ -	$ 1,746,139	$ -	$ -	$ -	*$ -*	*$ 1,746,139*
Marguerite Hahn Portable Relocation from Thomas Page	$ 7,212	$ -	$ 7,212	$ -	$ -	$ -	*$ -*	*$ 7,212*
Marguerite Hahn Roof Project	$ -	$ -	$ -	$ 6,295	$ -	$ 6,295	*$ -*	*$ 6,295*
Monte Vista Elementary Gutter Replacement	$ -	$ -	$ -	$ 11,695	$ -	$ 11,695	*$ -*	*$ 11,695*
Monte Vista Elementary Roof Project	$ -	$ -	$ -	$ 107,859	$ -	$ 107,859	*$ -*	*$ 107,859*
Monte Vista Flooring	$ -	$ -	$ -	$ 12,849	$ -	$ 12,849	*$ -*	*$ 12,849*
MV Portable Building Leases	$ 40,808	$ -	$ 40,808	$ 51,262	$ 16,770	$ 68,032	*$ -*	*$ 108,840*
Richard Crane Elementary MU Room Project	$ 120	$ -	$ 120	$ 146,622	$ -	$ 146,622	*$ -*	*$ 146,742*
Richard Crane Reconstruction, Kindergarten & Playground	*$ 8,538*	*$ -*	*$ 8,538*	*$ 16,372,841*	$ (700,661)	*$ 15,672,180*	*$ -*	*$ 15,680,718*
Richard Crane Modernization for Re-Opening	$ 862,271	$ -	$ 862,271	$ -	$ -	$ -	*$ -*	*$ 862,271*
Thomas Page Academy HVAC Replacement	$ -	$ -	$ -	$ 40,733	$ -	$ 40,733	*$ -*	*$ 40,733*
Thomas Page Academy Modular Building Campus Modernization	$ 12,276,447	$ -	$ 12,276,447	$ -	$ -	$ -	*$ -*	*$ 12,276,447*
University Elementary MU Building	$ 117,079	$ -	$ 117,079	$ 334,469	$ -	$ 334,469	*$ -*	*$ 451,548*
University Elementary Playground	$ -	$ -	$ -	$ 494,326	$ -	$ 494,326	*$ -*	*$ 494,326*
Middle Schools								
Lawrence Jones MS Modernization	$ 3,600	$ -	$ 3,600	$ 1,516,791	$ (58,716)	$ 1,458,075	*$ -*	$ 1,461,675
Lawrence Jones MS Fire Alarm System Replacement	$ 1,450,433	$ -	$ 1,450,433	$ 4,084	$ -	$ 4,084	*$ -*	$ 1,454,517
Lawrence Jones MS Main Office Flooring	$ 24,378	$ -	$ 24,378	$ -	$ -	$ -	*$ -*	$ 24,378
Lawrence Jones MS Performing Arts Classroom (1)	*$ 140,516*	*$ -*	*$ 140,516*	*$ 1,857,343*	$ -	*$ 1,857,343*	*$ -*	*$ 1,997,860*
Lawrence Jones MS Presentation Hall Roof	$ 102,351	$ -	$ 102,351	$ -	$ -	$ -	*$ -*	$ 102,351
Lawrence Jones Walk In Freezer Replacement	$ 87,460	$ -	$ 87,460	$ -	$ -	$ -	*$ -*	$ 87,460
Lawrence Jones Computer Lab	$ -	$ -	$ -	$ 66,156	$ -	$ 66,156	*$ -*	$ 66,156
Lawrence Jones Roof	$ -	$ -	$ -	$ 181,284	$ -	$ 181,284	*$ -*	$ 181,284
Technology Middle School Design Labs	$ 198,757	$ -	$ 198,757	$ -	$ -	$ -	*$ -*	$ 198,757
Technology Middle School Exterior Renovation and Modernization	$ -	$ -	$ -	$ 1,130,361	$ (34,578)	$ 1,095,783	*$ -*	$ 1,095,783
Technology M/S Educational Center (Inc Field Renovation) (2)	*$ 866,737*	*$ -*	*$ 866,737*	*$ 189,838*	$ -	*$ 189,838*	*$ -*	*$ 1,056,575*
Technology Middle School HVAC Replacement	$ 53,566	$ -	$ 53,566	$ -	$ -	$ -	*$ -*	$ 53,566
Technology Middle School Portables and Campus Rehabilitation	$ 657,310	$ -	$ 657,310	$ 78,629	$ -	$ 78,629	*$ -*	$ 735,939
Technology Middle School Boiler Replacement - Kitchen	$ 81,963	$ -	$ 81,963	$ -	$ -	$ -	*$ -*	$ 81,963
Technology Middle School Roofing	$ 79,478	$ -	$ 79,478	$ -	$ -	$ -	*$ -*	$ 79,478

Bond Expenditures – As of June 30, 2023

High Schools								
Rancho Cotate High School CTE Computers	$ -	$ -	$ -	$ 20,586	$ -	$ 20,586	$ -	$ 20,586
Rancho Cotate High School Furniture	$ 77,577	$ -	$ 77,577	$ -	$ -	$ -	$ -	$ 77,577
Rancho Cotate High School Library	$ -	$ -	$ -	$ 126,405	$ -	$ 126,405	$ -	$ 126,405
Rancho Cotate High School Roof Projects	$ 667,602	$ -	$ 667,602	$ 502,928	$ -	$ 502,928	$ -	$ 1,170,530
Rancho Cotate High School Scoreboard	$ 12,307	$ -	$ 12,307	$ 9,236	$ -	$ 9,236	$ -	$ 21,543
Rancho Cotate High School Exterior Modernization	$ 2,538,639	$ -	$ 2,538,639	$ -	$ -	$ -	$ -	$ 2,538,639
Rancho Cotate High School Theater/Academic/Gymnasium Building (1)	*$ 39,133,807*	$ -	*$ 39,133,807*	*$ 11,393,648*	$ -	$ 11,393,648	*$ -*	$ 50,527,455
Rancho Cotate High School Security Cameras (Pilot)	*$ -*	$ -	*$ -*	*$ 115,582*	$ -	$ 115,582	*$ -*	$ 115,582
Rancho Cotate High School Field Replacement (2)	*$ -*	$ -	*$ -*	*$ 2,837,178*	$ 136	$ 2,837,314	*$ 171,596*	$ 3,508,910
Rancho Cotate High School Math Science Bldg - Heat Pump Upgrade	*$ -*	$ -	*$ -*	*$ 15,677*	$ -	$ 15,677	*$ -*	$ 15,677
Rancho Cotate High School HVAC Equipment for Repairs	*$ -*	$ -	*$ -*	*$ 25,890*	$ -	$ 25,890	*$ -*	$ 25,890
Technology High School - Waldo Conversion (1)	*$ 101,483*	$ -	*$ 101,483*	*$ 16,361,344*	$ -	$ 16,361,344	**$ -**	$ 16,462,827
Districtwide								
Bond Project Management and Support	$ 751,734	$ -	$ 751,734	$ 315,527	$ 147,239	$ 462,766	$ -	$ 1,214,500
Deferred Maintenance Projects	$ 321,051	$ -	$ 321,051	$ 1,305,056	$ 272,117	$ 1,577,173	$ -	$ 1,898,223
Districtwide Elementary Playgrounds	$ 3,820,682	$ -	$ 3,820,682	$ -	$ -	$ -	$ -	$ 3,820,682
Districtwide Lunch Tables	$ -	$ -	$ -	$ 106,905	$ -	$ 106,905	$ -	$ 106,905
Districtwide Marker Boards	$ -	$ -	$ -	$ 3,233	$ -	$ 3,233	$ -	$ 3,233
Districtwide Support Costs (Audit Fees, Legal, Ads, etc.)	$ 11,320	$ -	$ 11,320	$ 50,189	$ 7,950	$ 58,139	$ -	$ 69,459
Districtwide Technology For Teachers, Students and Computer Labs	$ 3,859,205	$ -	$ 3,859,205	$ 4,058,478	$ 725,248	$ 4,783,726	$ -	$ 8,642,931
Districtwide Technology Maintenance	$ 234,000	$ -	$ 234,000	$ 624,903	$ 312,000	$ 936,903	$ -	$ 1,170,903
Districtwide Transitional Kindergarten	$ 178,369	$ -	$ 178,369	$ -	$ -	$ -	$ -	$ 178,369
DW - Replacement Lunch Tables for MU Rooms	$ -	$ -	$ -	$ 364,022	$ -	$ 364,022	$ -	$ 364,022
Energy Projects: Lighting, HVAC	$ 1,080,129	$ -	$ 1,080,129	$ -	$ -	$ -	$ -	$ 1,080,129
Other								
District Office Conference Room Furniture	$ -	$ -	$ -	$ 28,427	$ -	$ 28,427	$ -	$ 28,427
District Office HVAC Replacement	$ -	$ -	$ -	$ 45,000	$ -	$ 45,000	$ -	$ 45,000
Thomas Page Academy - Outdoor Furniture	$ -	$ -	$ -	$ -	$ 16,321	$ 16,321		
Labath Renovation (1)	*$ -*	*$ -*	*$ -*	*$ 1,219,596*	$ -	*$ 1,219,596*	$ -	$ 1,219,596
Maintenance Facility - Martin and Burton Network Operations Center	$ 753,904	$ -	$ 753,904	$ -	$ -	$ -	$ -	$ 753,904
Technology High School - Sonoma State Lease	$ 446,784	$ -	$ 446,784	$ 223,392	$ -	$ 223,392	$ -	$ 670,176
Technology Infrastructure	$ 5,125,763	$ -	$ 5,125,763	$ 3,009,874	$ -	$ 3,009,874	$ -	$ 8,135,637
Total Expenditures as of June 30, 2023	**$ 80,948,157**	**$ -**	**$ 80,948,157**	**$ 73,699,589**	**$ 1,246,212**	**$ 74,945,801**	**$ 671,596**	**$ 159,217,492**

Financial Summary 2022-23

Revenues:	2014 Bond	2016 Bond	Totals
Interest Earned/Other	$ -	$ 115,112	$ 115,112
Total Revenues	**$ -**	**$ 115,112**	**$ 115,112**
Total Expenditures	$ -	$ 1,246,212	$ 1,246,212
Change in Fund Balance	$ -	$ (1,131,100)	$ (1,131,100)
Beginning Fund Balance	**$ -**	**$ 6,702,455**	**$ 6,702,455**
Ending Fund Balance	**$ -**	**$ 5,571,356**	**$ 5,571,356**

Projects

- Deferred Maintenance
  - State no longer funds (Fund 14) with district match
  - Could include districtwide Roofs, Flooring, Asphalt, HVAC
- District Wide Technology Replacement and Licensing
  - Chromebooks
  - Technology Middle School iPads (1 to 1)
  - Network Licensing (5 years)
  - Hardware Support Agreement
  - Estimated Cost over next 3 years- $2,374,528

Current Projects Estimated Costs

- UELF A wing HVAC, Parking Lot Rehab, Digital Marquee
  - Estimated Total Cost: $1,875,000
- Technology Middle School D wing Roofing, Parking Lot Rehab, Digital Marquee
  - Estimated Total Cost: $1,025,000
- Evergreen N&E wing Flooring
  - Estimated Total Cost: $65,000
- Monte Vista Flooring, Digital Marquee
  - Estimated Total Cost: $425,000
- John Reed Digital Marquee
  - Estimated Total Cost: $75,000
- Marguerite Hahn Exterior Painting, Digital Marquee
  - Estimated Total Cost: $175,000
- RCHS Q wing asphalt rehab
  - Estimated Total Cost: $85,000

Remaining Facilities Funds

Estimated Cash Projection for Projects				
Bond Fund Total Available June 30, 2023		$	5,571,356	
Bond Fund Future Interest Revenue: Current Year (Est)		$	75,000	
F40 Capital Facilities Fund Bal + Current Year (Est)		$	907,939	
F25 Developer Fees - Fund Bal + Current Year (Est)		$	4,796,802	
Total Cash Available for Projects				**$ 11,351,097**
Ongoing and Current Projects			Paid/Est. Balance	
Evergreen Elem MU	Lease Payments & Contingency	$	20,630	
Support Costs - Salaries	Est Through June 2024	$	176,912	
DW Technology Replacement/Maint	Est Through June 2024	$	662,000	
Deferred Maintenance Projects DW		$	1,058,833	
Audit and Reporting	Est Through June 2022	$	6,000	
Est Total for Ongoing and Current Projects				$ 1,924,375
Balance Available				**$ 9,426,722**
Future Projects			Est Costs	
DW Technology Replacement/Maint	23/24 to 24/25	$	1,712,528	
UELF A Wing HVAC		$	1,500,000	
Marquee Signs JR,UELF,MV,Hahn,TMS		$	450,000	
Deferred Maintenance	23/24 to 25/26	$	1,775,000	
Estimated Cost for Future Projects				**$ 5,437,528**
Cash Balance Available				**$ 3,989,194**

Next Steps

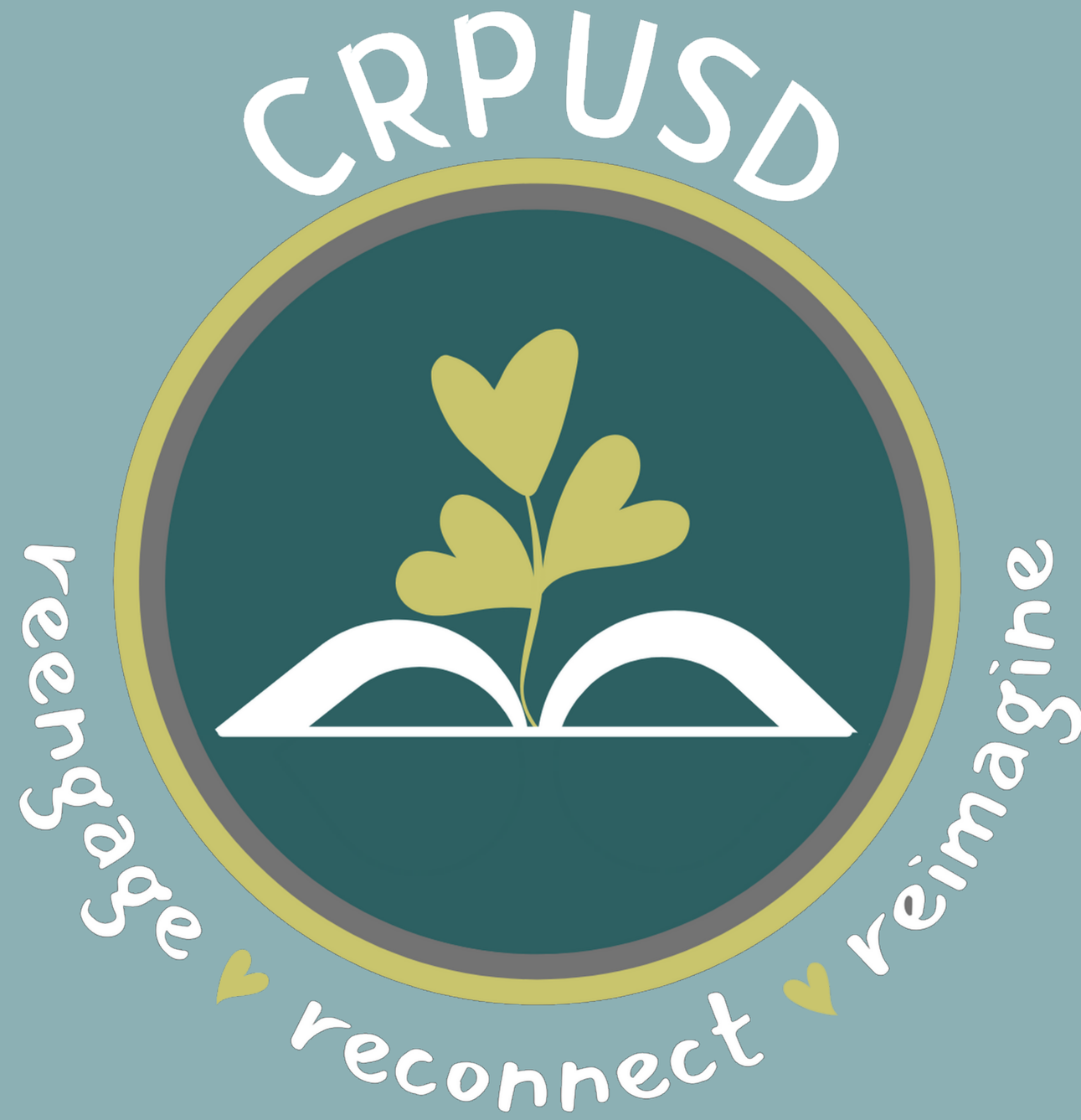
- COC New Members
- Presentation to the board at the April 2023 Meeting
- Next Meetings:
  - March ??, 2024 @ 4:30 p.m.



COTATI-ROHNERT PARK
UNIFIED SCHOOL DISTRICT
Learning for a Lifetime - Committed to the Future

Discussion and Questions

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reengage
reconnect
reimagine