



COTATI-ROHNERT PARK
UNIFIED SCHOOL DISTRICT

MEMORANDUM OF UNDERSTANDING

BETWEEN

COTATI - ROHNERT PARK UNIFIED SCHOOL DISTRICT

AND

ROHNERT PARK COTATI EDUCATORS ASSOCIATION

REGARDING

2025-2026 4X4 SCHEDULE AT RANCHO COTATE HIGH SCHOOL

June 4, 2025

The parties agree to the following amendments to the MOU concerning the block schedule for **Rancho Cotate High School (RCHS)**.

Schedule

Rancho Cotate High School for the 2025-2026 school year shall consist of a 4x4 block schedule, with a combination of semester-length and year-long classes.

Article 4.3.3

Faculty/Staff and Department Meetings, as described in Article 4.3, will be held during the contractual day.

Article 4.4.1 Hours

Teachers shall have no more than three (3) teaching periods per day based on a four (4) period day unless a written agreement is signed by the teacher, principal, and RPCEA President. In the event of the latter, the teacher will have no more than six (6) periods per year. For the purposes of calculating FTE, a year-long class will count as $\frac{1}{2}$ of a class each semester (Fall and Spring). A year-long class could be a 45-minute half-block class or a 90-minute A/B class.

Article 4.7 Secondary Prep Time

4.7.1 On a 4x4 schedule, general education and SDC teachers shall have one preparation period daily.

RSP teachers shall have 1.5 preparation periods daily. The additional 0.5 preparation for RSP teachers could be scheduled during a co-teaching class period.

4.7.1.6.2 Full-time teachers and education specialists teaching an additional class (4 out of 4 classes) on the 4x4 schedule in the Fall shall be compensated an additional 20% of their salary for the year (may be prorated due to teaching less than a full semester). Full time teachers teaching an additional class (4 out of 4 classes) on the 4x4 schedule in the Spring shall be compensated an additional 40% of their salary for the Spring semester only (may be prorated due to teaching less than a full semester).

4.7.1.5.2 Full-time teachers and education specialists teaching an additional class (4 out of 4 classes) on the 4x4 schedule in both semesters shall be compensated an additional 40% of their salary for the year (may be prorated due to teaching less than a full year).

Article 6.1.3 Class Size

High school class sizes will not exceed a maximum of thirty (30) students per class otherwise overages will apply, respective to Article 6.1.3.1 below.

Article 6.1.3.1 Class Size Overage Calculation

6.1.3.1.1 If the total number of students exceeds 30 students per class per caseload (caseload maximum is defined as an average of 90 total students over two days assigned for all teaching sections on the overall schedule), the district will pay overages, except for PE & Band which uses the CBA for calculating overages.

6.1.3.1.2 If a unit member is teaching year-long classes, their caseload will not exceed 120 students per semester, otherwise, overages will apply.

6.1.3.1.3 Overages for band and music teachers will be determined by their schedule. If the total number of students seen per day exceeds an average of the total allowed for in Article 6.1.4.2, the District will pay overages.

Article 6.1.4.2 Exceptions


Band and choir maximums for performance classes shall not exceed an average of forty (40) students per section and non-performance classes shall not exceed an average of thirty (30) students per section. Marching band will not exceed sixty (60) students unless a waiver is signed by the teacher, principal, and RPCEA President. The band teacher's schedule may exceed the 7-hour average because of the necessity of scheduling both a zero period and a 4th period.

Minimum Days: Two minimum days will be provided for finals each quarter, for a total of eight minimum days per year. On these designated minimum days, unit members shall not be required to remain on campus following student dismissal.

Year-long Classes: Teachers may request to teach a year-long class instead of a semester length class. Teachers will not be assigned a year-long class without requesting it.

Article 21.2 Waivers must be approved by a vote of unit members affected by the MOU.

This waiver sunsets without precedent at the end of the 2025-2026 school year.

Signed by:

056A095AA27E4F7...

For RPCEA

6/18/2025

Date

DocuSigned by:
JENNIFER HANSEN
02809F000D0B478...

For CRPUSD

6/18/2025

Date