COTATI-ROHNERT PARK
UNIFIED SCHOOL DISTRICT

Citizens Bond Oversight Committee Meeting
April 8, 2025

Presented by:

John Bartolome, Chief Business Official

DATE 4/8/25

Citizens Bond Oversight Committee
Tuesday April 8, 2025
4:30 P.M.
AGENDA

1. Call to Order - 4:30 PM
2. Approval of the Agenda
3. Approve Minutes of the November 12, 2024 *Review of Audit Report Fiscal Year Ended June 30, 2024*
4. *Project and Budget Update*
5. *Annual Report to the Board of Trustees April 22, 2025*
6. Future Agenda Items & Meeting Schedule
7. Adjournment



Citizens Oversight Committee

- Thank you for agreeing to participate in the Cotati-Rohnert Park USD Citizens Oversight Committee for the 2014 and 2016 Bond Issuances
- As you are aware the oversight committee is required by law but more importantly we think it is a great idea to have the committee so anyone from the public can be confident that we are doing the right things with these funds
- Proposition 39 requires:
  - Citizens Oversight Committee be established
  - Annual Bond Performance Audit



- The purpose of the COC shall be to inform the public concerning the expenditure of the bond proceeds. This includes the following activities:
  - To actively review and report on the proper expenditure of funds for school construction and renovation
  - To advise the public as to whether the school district is in compliance with the requirements of Article XIIIA, Section 1(b)(3) of the California Constitution, that is, that the bond funds are spent on facilities and not on teacher or administrator salaries or on school operating expenses

Bond Proceeds & Expenditures

How is it tracked?



- Bond revenues and expenses are recorded in a separate fund (#21) and each issuance by resource code
  - 2014 = 0821
  - 2016 = 0822
- Activities are tracked separately in the budget by project and site by using a unique set of account numbers.
- Based on the account number string we can easily identify how the bond money is being spent.

Citizens Oversite Committee

- Thank you for agreeing to participate in the Cotati-Rohnert Park USD Citizens Oversight Committee (COC) for the District's Parcel Tax
- As part of fiscal accountability the parcel tax ballot language included independent citizen oversight. This was accomplished through the development of the Parcel Tax Citizen's Oversight Committee
- The purpose of the Committee shall be to inform the public at least annually in a written report concerning the expenditure of the parcel tax proceeds. In carrying out this purpose the Committee shall:
  - (a) Actively review and report on the proper expenditure of taxpayers' money in accordance with Resolutions 1112-12 & 1516-1
  - (b) Advise the public as to whether the school district is in compliance with the Resolution

Bond Expenditures – As of June 30, 2024

Cotati-Rohnert Park USD
Bond Expenditures
As of June 30, 2024

	2014 Bond			2016 Bond				
Elementary Schools	Expenses through June 2020		2014 Bond Total	Expenses through June 2022	Expenses 2023/2024	2016 Bond Total	Paid w/Dev Fees Total Exp as of June 202	Total Project Costs
Evergreen Elementary Administration Building	*$ 2,279,561*	*$ -*	*$ 2,279,561*	*$ 217,586*		*$ 217,586*	*$ -*	*$ 2,497,147*
Evergreen Elementary Kinder Zone, Lunch Shelter & Computer Lab	$ 267,420	$ -	$ 267,420	$ -	$ -	$ -	*$ -*	*$ 267,420*
Evergreen Elementary Modernization	$ 76,097	$ -	$ 76,097	$ 108,138		$ 108,138	*$ -*	*$ 184,235*
Evergreen Elementary Roof	$ -	$ -	$ -	$ 38,470	$ -	$ 38,470	*$ -*	*$ 38,470*
Evergreen Elementary MU Room Project (1)	$ 108,818	$ -	$ 108,818	$ 8,511,268		$ 8,511,268	*$ -*	*$ 10,788,345*
John Reed Modernization	$ 296,743	$ -	$ 296,743	$ -	$ -	$ -	*$ -*	*$ 296,743*
John Reed/Waldo Conversion	$ 1,746,139	$ -	$ 1,746,139	$ -	$ -	$ -	*$ -*	*$ 1,746,139*
John Reed Marquee Sign					$ 15,424	$ 15,424		
Marguerite Hahn Portable Relocation from Thomas Page	$ 7,212	$ -	$ 7,212	$ -	$ -	$ -	*$ -*	*$ 7,212*
Marguerite Hahn Roof Project	$ -	$ -	$ -	$ 6,295	$ -	$ 6,295	*$ -*	*$ 6,295*
Marguerite Hahn Marquee Sign					$ 24,990	$ 24,990		
Monte Vista Elementary Gutter Replacement	$ -	$ -	$ -	$ 11,695	$ -	$ 11,695	*$ -*	*$ 11,695*
Monte Vista Elementary Roof Project	$ -	$ -	$ -	$ 107,859	$ -	$ 107,859	*$ -*	*$ 107,859*
Monte Vista Flooring	$ -	$ -	$ -	$ 12,849	$ -	$ 12,849	*$ -*	*$ 12,849*
Monte Vista Portable Building Leases	$ 40,808	$ -	$ 40,808	$ 68,032		$ 68,032	*$ 16,770*	*$ 125,610*
Monte Vista Furniture					$ 22,652	$ 22,652		
Monte Vista Marquee Sign					$ 15,865	$ 15,865		
Richard Crane Elementary MU Room Project	$ 120	$ -	$ 120	$ 146,622	$ -	$ 146,622	*$ -*	*$ 146,742*
Richard Crane Reconstruction, Kindergarten & Playground	*$ 8,538*	*$ -*	*$ 8,538*	*$ 15,672,180*		*$ 15,672,180*	*$ -*	*$ 15,680,718*
Richard Crane Modernization for Re-Opening	$ 862,271	$ -	$ 862,271	$ -	$ -	$ -	*$ -*	*$ 862,271*
Thomas Page Academy HVAC Replacement	$ -	$ -	$ -	$ 40,733	$ -	$ 40,733	*$ -*	*$ 40,733*
Thomas Page Academy Modular Building Campus Modernization	$ 12,276,447	$ -	$ 12,276,447	$ -	$ -	$ -	*$ -*	*$ 12,276,447*
Thomas Page Academy Furniture				$ 16,321	$ 17,911	$ 34,232		
University Elementary MU Building	$ 117,079	$ -	$ 117,079	$ 334,469	$ -	$ 334,469	*$ -*	*$ 451,548*
University Elementary A Wing HVAC					$ 467,377	$ 467,377	*$ 268,755*	*$ 736,132*
University Elementary Marquee Sign					$ 15,865	$ 15,865		
University Elementary Playground	$ -	$ -	$ -	$ 494,326	$ -	$ 494,326	*$ -*	*$ 494,326*
Middle Schools								
Lawrence Jones MS Modernization	$ 3,600	$ -	$ 3,600	$ 1,458,075		$ 1,458,075	*$ -*	$ 1,461,675
Lawrence Jones MS Fire Alarm System Replacement	$ 1,450,433	$ -	$ 1,450,433	$ 4,084	$ -	$ 4,084	*$ -*	$ 1,454,517
Lawrence Jones MS Main Office Flooring	$ 24,378	$ -	$ 24,378	$ -	$ -	$ -	*$ -*	$ 24,378
Lawrence Jones MS Performing Arts Classroom (1)	*$ 140,516*	*$ -*	*$ 140,516*	*$ 1,857,343*	*$ -*	*$ 1,857,343*	*$ -*	*$ 1,997,860*
Lawrence Jones MS Presentation Hall Roof	$ 102,351	$ -	$ 102,351	$ -	$ -	$ -	*$ -*	$ 102,351
Lawrence Jones Walk In Freezer Replacement	$ 87,460	$ -	$ 87,460	$ -	$ -	$ -	*$ -*	$ 87,460
Lawrence Jones Computer Lab	$ -	$ -	$ -	$ 66,156	$ -	$ 66,156	*$ -*	$ 66,156
Lawrence Jones Roof	$ -	$ -	$ -	$ 181,284	$ 443,050	$ 624,334	*$ -*	$ 624,334
Technology Middle School Design Labs	$ 198,757	$ -	$ 198,757	$ -	$ -	$ -	*$ -*	$ 198,757
Technology Middle School Exterior Renovation and Modernization	$ -	$ -	$ -	$ 1,095,783		$ 1,095,783	*$ -*	$ 1,095,783
Technology M/S Educational Center (Inc Field Renovation) (2)	*$ 866,737*	*$ -*	*$ 866,737*	*$ 189,838*	*$ -*	*$ 189,838*	*$ -*	*$ 1,056,575*
Technology Middle School HVAC Replacement	$ 53,566	$ -	$ 53,566	$ -	$ -	$ -	*$ -*	$ 53,566
Technology Middle School Portables and Campus Rehabilitation	$ 657,310	$ -	$ 657,310	$ 78,629	$ -	$ 78,629	*$ -*	$ 735,939
Technology Middle School Boiler Replacement - Kitchen	$ 81,963	$ -	$ 81,963	$ -	$ -	$ -	*$ -*	$ 81,963
Technology Middle School Library Furniture					$ 29,903	$ 29,903		
Technology Middle School Marquee Sign					$ 31,872	$ 31,872		
Technology Middle School Roofing	$ 79,478	$ -	$ 79,478	$ -	$ 635,800	$ 635,800	*$ -*	$ 715,278

Bond Expenditures – As of June 30, 2024

High Schools									
Rancho Cotate High School CTE Computers	$ -	$ -	$ -	$ 20,586	$ -	$ 20,586	$ -	$	20,586
Rancho Cotate High School Furniture	$ 77,577	$ -	$ 77,577	$ -	$ -	$ -	$ -	$	77,577
Rancho Cotate High School Library	$ -	$ -	$ -	$ 126,405	$ -	$ 126,405	$ -	$	126,405
Rancho Cotate High School Roof Projects	$ 667,602	$ -	$ 667,602	$ 502,928	$ -	$ 502,928	$ -	$	1,170,530
Rancho Cotate High School Scoreboard	$ 12,307	$ -	$ 12,307	$ 9,236	$ -	$ 9,236	$ -	$	21,543
Rancho Cotate High School Exterior Modernization	$ 2,538,639	$ -	$ 2,538,639	$ -	$ -	$ -	$ -	$	2,538,639
Rancho Cotate High School Theater/Academic/Gymnasium Building (1)	*$ 39,133,807*	$ -	*$ 39,133,807*	*$ 11,393,648*	$ -	$ 11,393,648	*$ -*	$	50,527,455
Rancho Cotate High School Security Cameras (Pilot)	*$ -*	$ -	*$ -*	*$ 115,582*	$ 31,901	$ 147,482	*$ -*	$	147,482
Rancho Cotate High School Field Replacement (2)	*$ 97,969*	$ -	*$ 97,968.63*	*$ 2,935,283*		$ 2,935,283	*$ -*	$	3,533,252
Rancho Cotate High School Math Science Bldg - Heat Pump Upgrade	*$ -*	$ -	*$ -*	*$ 15,677*	$ -	$ 15,677	*$ -*	$	15,677
Rancho Cotate High School HVAC Equipment for Repairs	*$ -*	$ -	*$ -*	*$ 25,890*	$ -	$ 25,890	*$ -*	$	25,890
Rancho Cotate High School Kitchen					$ 147,774	$ 147,774			
Technology High School - Waldo Conversion (1)	*$ 101,483*	$ -	*$ 101,483*	*$ 16,361,344*	$ -	$ 16,361,344	***$ -***	$	16,462,827
Districtwide									
Bond Project Management and Support	$ 751,734	$ -	$ 751,734	$ 462,766	$ 137,985	$ 600,751	$ -	$	1,352,485
Deferred Maintenance Projects	$ 321,051	$ -	$ 321,051	$ 1,577,173	$ 30,611	$ 1,607,784	*$ -*	$	1,928,834
Districtwide Facilities Master Planning					$ 142,787	$ 142,787			
Districtwide Elementary Playgrounds	$ 3,820,682	$ -	$ 3,820,682	$ -	$ -	$ -	*$ -*	$	3,820,682
Districtwide Lunch Tables	$ -	$ -	$ -	$ 106,905	$ -	$ 106,905	*$ -*	$	106,905
Districtwide Marker Boards	$ -	$ -	$ -	$ 3,233	$ -	$ 3,233	*$ -*	$	3,233
Districtwide Support Costs (Audit Fees, Legal, Ads, etc.)	$ 11,320	$ -	$ 11,320	$ 58,139	$ 48,500	$ 106,639	*$ -*	$	117,959
Districtwide Technology For Teachers, Students and Computer Labs	$ 3,859,205	$ -	$ 3,859,205	$ 4,783,726	$ 622,478	$ 5,406,204	*$ -*	$	9,265,409
Districtwide Technology Maintenance	$ 234,000	$ -	$ 234,000	$ 936,903	$ 314,940	$ 1,251,843	*$ -*	$	1,485,843
Districtwide Transitional Kindergarten	$ 178,369	$ -	$ 178,369	$ -	$ -	$ -	*$ -*	$	178,369
DW - Replacement Lunch Tables for MU Rooms	$ -	$ -	$ -	$ 364,022	$ -	$ 364,022	*$ -*	$	364,022
Energy Projects: Lighting, HVAC	$ 1,080,129	$ -	$ 1,080,129	$ -	$ -	$ -	*$ -*	$	1,080,129
Other									
District Office Conference Room Furniture	$ -	$ -	$ -	$ 28,427	$ -	$ 28,427	*$ -*	$	28,427
District Office HVAC Replacement	$ -	$ -	$ -	$ 45,000	$ -	$ 45,000	*$ -*	$	45,000
Districtwide Solar Consultant - (will be reimbursed)					$ 83,500	$ 83,500			
Labath Renovation (1)	*$ -*	*$ -*	*$ -*	*$ 1,219,596*	$ 90,186	*$ 1,309,782*	*$ -*	$	1,309,782
Data Center Move to Labath Site					$ 299,909	*$ 299,909*			
Maintenance Facility - Martin and Burton Network Operations Center	$ 753,904	$ -	$ 753,904	$ -	$ -	$ -	*$ -*	$	753,904
Technology High School - Sonoma State Lease	$ 446,784	$ -	$ 446,784	$ 223,392	$ -	$ 223,392	*$ -*	$	670,176
Technology Infrastructure	$ 5,125,763	$ -	$ 5,125,763	$ 3,009,874	$ -	$ 3,009,874	*$ -*	$	8,135,637
Total Expenditures as of June 30, 2024	**$ 80,948,157**	**$ -**	**$ 81,046,126**	**$ 75,043,770**	**$ 3,671,280**	**$ 78,715,050**	**$ 285,525**	**$**	**161,850,187**

Projects

- Deferred Maintenance
  - State no longer funds (Fund 14) with district match
  - Could include districtwide Roofs, Flooring, Asphalt, HVAC
- District Wide Technology Replacement and Licensing
  - Chromebooks
  - Technology Middle School iPads (1 to 1)
  - Network Licensing (5 years)
  - Hardware Support Agreement
  - Estimated Cost over next 3 years- $2,374,528

Current Site Projects Costs

- UELF A wing HVAC, Digital Marquee
  - Total Cost: $43,439
- Technology Middle School Digital Marquee
  - Total Cost: $17,162
- Monte Vista Furniture, Digital Marquee
  - Total Cost: $16,251
- John Reed Digital Marquee, Roof
  - Total Cost: $49,234
- Marguerite Hahn Digital Marquee
  - Total Cost: $13,456
- RCHS Roof
  - Total Cost: $206,644
- Lawrence Jones MS Roof
  - Total Cost: $13,174

Current Districtwide Projects Costs

- Elementary Security Cameras
  - Total Estimated Cost: $641,056
- District Network Refresh / Phones
  - Total Cost: $116,647
- Audit Costs
  - Total Cost: $2,400
- Legal Fees
  - Total Cost: $4,232
- Consulting Services – OPSC claims
  - Total Cost: $36,285
- Architect Consulting – DSA certification of uncertified buildings
  - Total Cost: $9,975

Next Steps

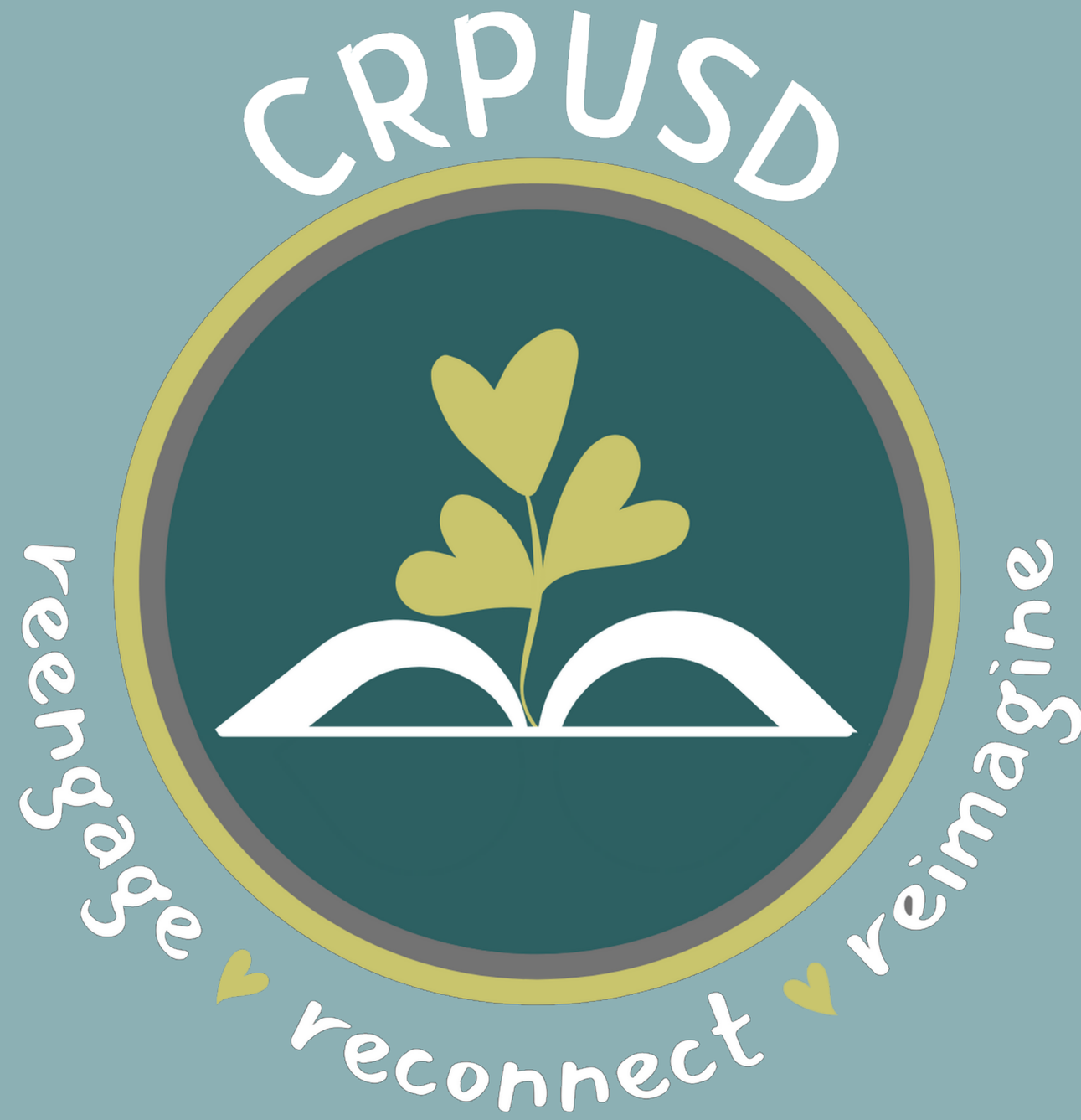
- COC New Members
- Presentation to the board at the April 22, 2025 Meeting
- Next Meetings:
  - November ?, 2025 @ 4:30 p.m.



COTATI-ROHNERT PARK
UNIFIED SCHOOL DISTRICT
Learning for a Lifetime - Committed to the Future

Discussion and Questions




CRPUSD
reengage
reconnect
reimagine