COTATI-ROHNERT PARK
UNIFIED SCHOOL DISTRICT

Parcel Tax Oversight Committee Meeting April 8, 2025

Presented by:

John Bartolome, Chief Business Official

DATE 4/8/25

Parcel Tax Oversight Committee
Tuesday April 8, 2025
4:00 P.M.
AGENDA

1. Call to Order - 4:00 PM
2. Approval of the Agenda
3. Approve Minutes of the November 12, 2024 Review Parcel Tax Spending for 2024-25
4. *Annual Report to the Board of Trustees*
5. Future Agenda Items & Meeting Schedule
6. Adjournment

Citizens Oversite Committee

- Thank you for agreeing to participate in the Cotati-Rohnert Park USD Citizens Oversight Committee (COC) for the District's Parcel Tax
- As part of fiscal accountability the parcel tax ballot language included independent citizen oversight. This was accomplished through the development of the Parcel Tax Citizen's Oversight Committee
- The purpose of the Committee shall be to inform the public at least annually in a written report concerning the expenditure of the parcel tax proceeds. In carrying out this purpose the Committee shall:
  - (a) Actively review and report on the proper expenditure of taxpayers' money in accordance with Resolutions 1112-12 & 1516-1
  - (b) Advise the public as to whether the school district is in compliance with the Resolution

Parcel Tax – How is it tracked?

- Parcel Tax revenues and expenses are recorded as part of the district's general fund.
- Activities are tracked separately in the budget by using a unique set of account numbers.
- Based on the account number string we can easily identify how the parcel tax money is being spent.

Cotati-Rohnert Park Unified School District
Parcel Tax Projections as of June 30, 2025
For the 2023-24 and 2024-25 Fiscal Years

	2023-24 Actuals	2024-25 Budget
Received in December	$ 752,661	$ 751,589
Received in January	$ -	$ -
Received in April	$ 563,014	$ -
Received in June	$ 27,724	$ -
Final June installment	$ 5,904	$ -
Refunded to seniors	$ (2,225)	$ (223)
Direct processing charge from County Tax Collector	$ (11,484)	$ (11,480)
Net revenue	$ 1,335,593.30	$ 739,886
Budgeted revenue		$ 1,342,000

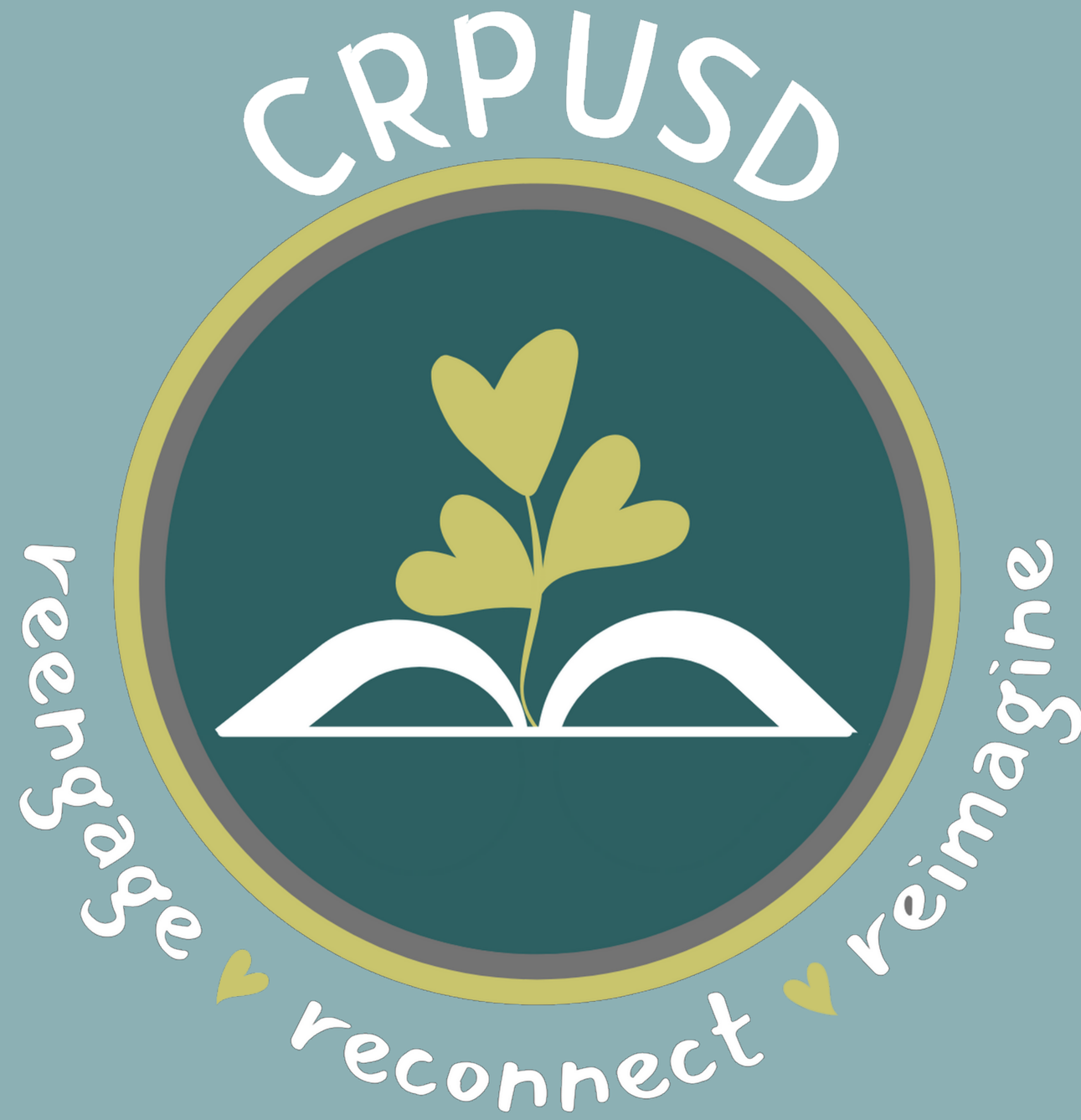
Local Stabilization Funding to Offset State Budget Reductions:	2023-24 Actual	Staffing FTEs	2024-25 Budget	Staffing FTEs
Staff costs to support smaller class sizes	$ 926,236	8.00	$ 989,371	8.00
Music + enrichment teachers, elementary	$ 297,373	2.04	$ 171,040	1.40
Library/computer lab teacher staffing-elementary	$ 128,192	0.80		
Additional library assistant staffing--middle schools, University Elem.	$ 77,514	1.86	$ 69,573	1.86
Career technical education (CTE) materials and support	$ 31,865		$ 38,568	
Reserve for adjustments to state funding	$ -		$ -	
Total expenditures	$ 1,461,180	12.70	$ 1,268,552	11.26
Carryover, beginning of year	$ 126,519		$ 933	
Carryover, end of year	$ 933		$ 74,381	

Cotati-Rohnert Park Unified School District
Parcel Tax Projections as of June 30, 2025
For the 2024-25 Fiscal Year

	2024/25 Budget	Staffing FTEs
Staff costs to support smaller class sizes	**$ 989,371**	**8.00**
University	$ 87,760	1.00
Monte Vista	$ 153,800	1.00
Richard Crane	$ 103,375	1.00
Evergreen	$ 227,625	2.00
Marguerite Hahn	$ 131,898	1.00
Thomas Page Academy	$ 138,430	1.00
John Reed	$ 146,483	1.00
Music enrichment teachers, elementary	**$ 171,040**	**1.40**
University	$ 28,943	0.20
Monte Vista	$ 57,892	0.40
Thomas Page Academy	$ 60,869	0.40
John Reed	$ 23,336	0.40
Additional library assistant staffing-elementary	**$ 69,573**	**1.86**
UELF	$ 7,588	0.28
Monte Vista	$ 12,830	0.25
Richard Crane	$ 12,667	0.25
Evergreen	$ 8,189	0.27
Marguerite Hahn	$ 8,188	0.27
Thomas Page Academy	$ 7,444	0.28
John Reed	$ 12,667	0.25
Career technical education (CTE) materials and support	**$ 38,568**	
Science (Engineering) RCHS	$ 2,400	
Science (Engineering) THS	$ 3,300	
Vocational RCHS	$ 12,894	
Wood Shop THS	$ 200	
Journalism THS	$ 3,000	
Building & Construction RCHS	$ 1,272	
Digital Photography RCHS	$ 1,200	
Fashion Design & Merchandising RCHS	$ 3,552	
Hospitality & Recreation RCHS	$ 574	
Manufacturing & Product Development RCHS	$ 1,180	
Pottery RCHS	$ 1,900	
Video Production RCHS	$ 1,700	
Wood Shop RCHS	$ 4,569	
Wood Shop Tech MS	$ 827	
Total expenditures	$ 1,268,552	11.26
Carryover, beginning of year	$ 933	
Carryover, end of year	$ 74,911	

Next Steps

- COC New Members
- Questions?
- Presentation to the board at the April 22, 2025 Meeting
  - Committee Representation
- Next Meeting:
  - November ?, 2025


CRPUSD
reengage
reconnect
reimagine