COTATI-ROHNERT PARK
UNIFIED SCHOOL DISTRICT

Parcel Tax Oversight Committee Meeting March 28, 2023

Presented by:

John Bartolome, Chief Business Official

DATE 3/28/23





Parcel Tax Oversight Committee
Tuesday March 28, 2023
4:00 P.M.
AGENDA

1. Call to Order - 5:00 PM
2. Approval of the Agenda
3. Public Comment – Please email nikki_doble@crpusd.org
4. Approve Minutes of the September 27, 2022 – *public comment, if any*
5. Review Parcel Tax Spending for 2021-22– *public comment, if any*
6. Review Parcel Tax Spending for 2022-23 – *public comment, if any*
7. *Annual Report to the Board of Trustees*
8. Future Agenda Items & Meeting Schedule– *public comment, if any*
9. Adjournment

Citizens Oversite Committee

- Thank you for agreeing to participate in the Cotati-Rohnert Park USD Citizens Oversight Committee (COC) for the District's Parcel Tax
- As part of fiscal accountability the parcel tax ballot language included independent citizen oversight. This was accomplished through the development of the Parcel Tax Citizen's Oversight Committee
- The purpose of the Committee shall be to inform the public at least annually in a written report concerning the expenditure of the parcel tax proceeds. In carrying out this purpose the Committee shall:
  - (a) Actively review and report on the proper expenditure of taxpayers' money in accordance with Resolutions 1112-12 & 1516-1
  - (b) Advise the public as to whether the school district is in compliance with the Resolution

Parcel Tax – How is it tracked?

- Parcel Tax revenues and expenses are recorded as part of the district's general fund.
- Activities are tracked separately in the budget by using a unique set of account numbers.
- Based on the account number string we can easily identify how the parcel tax money is being spent.

Cotati-Rohnert Park Unified School District
Parcel Tax Projections as of June 30, 2023
For the 2021-22 and 2022-23 Fiscal Years

	2021-22 Actuals	2022-23 Budget
Received in December	$ 732,475	$ 741,413
Received in January	$ -	$ -
Received in April	$ 2,500	$ -
Received in June	$ 587,000	$ -
Final June installment	$ 4,628	$ -
Prior year collections received	$ 2,639	$ -
Refunded to seniors	$ (1,157)	$ (490)
Direct processing charge from County Tax Collector	$ (11,318)	$ (11,553)
Net revenue	$ 1,316,767	$ 729,370
Budgeted revenue		$ 1,324,691

Local Stabilization Funding to Offset State Budget Reductions:	2021-22 Actual	Staffing FTEs	2022-23 Budget	Staffing FTEs
Staff costs to support smaller class sizes	$ 785,367	6.00	$ 998,883	8.00
Music enrichment teachers, elementary	$ 226,509	2.00	$ 248,145	2.00
Library/computer lab teacher staffing-elementary	$ 154,246	2.50	$ 122,447	0.80
Additional library assistant staffing--middle schools, University Elem.	$ 47,315	1.50	$ 72,544	1.86
Library/computer lab assistants to support Common Core Standards	$ 31,972	0.88	$ -	0.00
Career technical education (CTE) materials and support	$ 14,366		$ 31,968	
Total expenditures	$ 1,259,775	12.88	$ 1,473,987	12.66
Carryover, beginning of year	$ 202,707		$ 259,699	
Carryover, end of year	$ 259,699		$ 110,403	

Cotati-Rohnert Park Unified School District

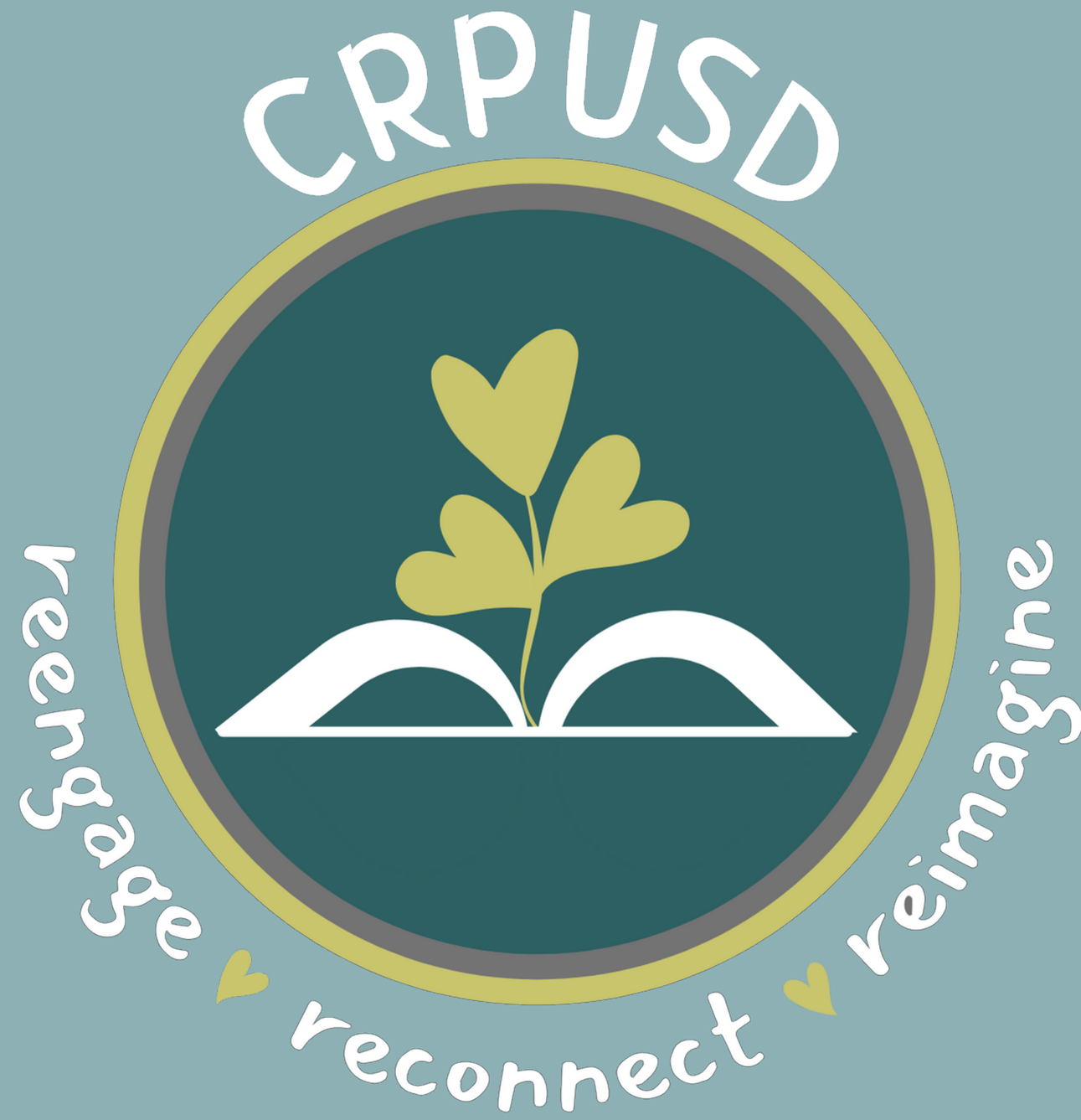
Parcel Tax Projections as of June 30, 2023

For the 2022-23 Fiscal Year

	2022/23 Budget	Staffing FTEs
Local Stabilization Funding to Offset State Budget Reduc____		
Staff costs to support smaller class sizes	**$ 998,883**	**8.00**
Monte Vista	$ 143,139	1.00
Richard Crane	$ 90,140	1.00
Evergreen	$ 131,040	1.00
Marguerite Hahn	$ 378,754	3.00
Thomas Page Academy	$ 125,053	1.00
John Reed	$ 130,757	1.00
Music enrichment teachers, elementary	**$ 248,145**	**2.00**
Monte Vista	$ 64,152	0.50
Marguerite Hahn	$ 58,141	0.50
Thomas Page Academy	$ 59,054	0.50
John Reed	$ 66,798	0.50
Library/computer lab teacher staffing-elementary		
	$ 122,447	**0.80**
Evergreen	$ 122,447	0.80
Additional library assistant staffing-elementary	**$ 72,544**	**1.86**
UELF	$ 7,676	0.28
Monte Vista	$ 11,680	0.25
Richard Crane	$ 20,142	0.25
Evergreen	$ 6,991	0.27
Marguerite Hahn	$ 6,992	0.27
Thomas Page Academy	$ 7,546	0.28
John Reed	$ 11,935	0.25
Career technical education (CTE) materials and support	**$ 31,968**	
Science (Engineering) RCHS	$ 2,300	
Vocational RCHS	$ 12,894	
Building & Construction RCHS	$ 1,272	
Digital Photography RCHS	$ 1,200	
Fashion Design & Merchandising RCHS	$ 3,552	
Hospitality & Recreation RCHS	$ 574	
Manufacturing & Product Development RCHS	$ 1,180	
Pottery RCHS	$ 1,900	
Video Production RCHS	$ 1,700	
Wood Shop RCHS	$ 4,569	
Wood Shop Tech MS	$ 827	
Total expenditures	$ 1,473,987	12.66
Carryover, beginning of year	$ 259,699	
Carryover, end of year	$ 110,403	

Next Steps

- COC New Members
- Questions?
- Presentation to the board at the April 2023 Meeting
  - Committee Representation
- Next Meeting:
  - ???


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reengage
reconnect
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