

RFP of WIDE AREA NETWORK CONNECTIONS

For

Cotati-Rohnert Park Unified School District

RFP NO.: #25-1220
DUE DATE: Friday, February 7, 2025
BY TIME: 3:00 PM PST

In conformity with the FCC Schools and Library Division (SLD), "Universal Service Fund" (a.k.a. "E-Rate funding) application process, Cotati-Rohnert Park Unified School District, here after referred to as "Owner", is seeking responses from qualified providers of **Wide Area Network (WAN) Connections**.

Any and all updated project information, forms, including addenda, will be distributed through the EPC portal via the USAC website, located at <https://portal.usac.org/suite/>. All these documents shall be made part of and material to the contract for services.

Scope of Work

The Owner is seeking proposals for Wide Area Network Connections and will accept responses from Service Providers for Lit Fiber solutions. The Bidder will include in their proposal all costs necessary to provide, construct, install, program, maintain, and monitor the services requested below. All maintenance costs associated with any on-site premise equipment, provided as an integral part of the Bidder's proposed service, shall be their sole responsibility. Per the requirement of the E-Rate program, the services requested below shall at no point, now or in the future, become the property of the Owner. The successful bidder will include in their bid price, at a minimum, the following:

1. The requested service is a **Point-to-Multipoint Ethernet** service between the User Network Interface (UNI) at the Owner's "Collector Site" to the UNI(s) located at each of the sites as listed on Attachment "A" Site Schedule.
2. The connections shall be a minimum of **10Gbps** of bandwidth (or higher), unless otherwise noted on the Attachment "A" Schedule.
3. Please provide a separate price for all "**One-Time**" **special construction** and/or build-out costs, including but not limited to; conduit/trenching, interior pathways, cabling, terminations, construction of network facilities, route assessments, ROW access and/or easement assessments, traffic control and permits, surveys, testing, design and engineering and project management to provide the requested service connection the Owner's designated demarcation point and also a separate proposal to amortize the cost of construction into the monthly contract cost.
 - a. If the Service Provider has the ability to offer financing for up to five (5) years on the Applicant's non-discounted share of the special construction charges, please list this in your bid response. Include (a) the total amount financed, (b) the term of the agreement and (c) the annual interest rate. The installment payment option is available for the applicant's non-discount share of special construction charges only, not the total cost of a special construction project.

The cost of all one-time connection and/or installation fees as necessary by the bidder to provide their proposed service. In E-Rate terminology, special construction refers to the upfront, non-recurring costs associated with the installation of new fiber to or between eligible entities. If no new fiber is being installed, then any installation costs are considered standard non-recurring costs (NRC). Applicants may seek funding for special construction charges relating to leased lit fiber, leased dark fiber, and self-provisioning. Special construction charges eligible for Category One support consist of three components:

- a. Construction of network facilities
- b. Design and engineering
- c. Project management

Note: The term "special construction" does not include network equipment necessary to light fiber, nor the services necessary to maintain the fiber. Charges for network equipment and fiber maintenance are eligible for Category One support as separate services, but not as special construction.

All options can include special construction or one-time E-Rate eligible non-recurring costs as well as E-Rate eligible recurring circuit costs. All bid responses for solutions requiring special construction must only include capacity and special construction necessary to deliver service to Owner. To the extent that the winning bidder installs additional strands of fiber for future business ventures, the winning bidder assumes full responsibility to ensure those costs are allocated out of the special construction charges to the Owner in accordance with FCC rules and orders. If, after the issuance of the FCDL, USAC or the FCC determines that the winning bidder did not cost allocate those charges associated with the additional strands, the Owner will not be responsible for reimbursing the winning bidder and the winning bidder will assume all responsibilities deemed ineligible by USAC.

Based on the bids and both a short term and long-term cost effectiveness analysis, the Owner will determine which of the solutions is acceptable.

4. RFP response **will** include any/all costs associated with switching services from our present supplier. The bidder's presentation of a bid response is an acknowledgment of this requirement.

5. Customer Premise Equipment (CPE), to provide the requested service.
 - a. Demarcation hand-off will be a Fiber Optic connection. Demarcation handoff will be a Single-Mode LC Fiber connection. Bidder will provide and maintain all premise equipment necessary to provide the Owner with the specified handoff and type of service requested.
 - b. All solutions must terminate service or infrastructure in the demarcation point at the site addresses and MDF location specified in this RFP. Solutions bringing service to the property line but not to the demarcation point are not acceptable. Respondent must specify specific demarcation setup included in base fees, e.g. wall mounted CPE and CAT6a handoff.
6. The requested service shall provide for both physical and logical separation of Owner's traffic through the public switched network. The bidder shall, as determined by the scope of their proposed service, provide all necessary equipment, software, and/or professional services, including but not limited to Ethernet Virtual Connections (EVC), to accomplish this requirement.
7. Full Duplex operation (connection shall be bi-directional).
8. The requested service shall allow the following Network Protocols:
 - a. TCP/IP protocols
 - b. 802.1d and 802.1q QoS service on the entire circuit.
 - c. All Layer 1 and Layer 2 protocols, minimum Layer 3 protocols (EIGRP, IGMP, IPSec, OSPF, & RIP).
 - d. Multicasting (IGMP with PIM, SM or DM).
9. The Service provider shall supply an industry standard Service Level Agreement (SLA), to ensure the following Objectives are maintained:
 - a. No other bidder's customers will have any physical or logical access to the Owner's traffic/VLAN.
 - b. Network Availability – 98.99%
 - c. Packet Delivery Rate – 98.99%
 - d. Network Latency: 30ms, one way.
 - e. Mean Time to Repair 8 Hours, end-to-end, including local loop.
 - f. The service provider shall provide 24/7 monitoring of the circuits
 - g. There is no right of provider to limit or throttle the capacity of the circuit at any time for any reason

No bid will be accepted from or a contract awarded to a bidder:

- 1) Who is not licensed in accordance with the law
- 2) Who does not hold a license qualifying them to perform work under this contract in the state of California
- 3) Who does not hold a valid Service Provider Identification Number (SPIN) and is in good standing with the FCC/USAC
- 4) Who has not successfully performed on projects of similar character and scope to the proposed work

Site Conditions

It will be the responsibility of the bidder to become informed of all conditions under which work is to be done before submitting proposals. No additional costs will be incurred by the Owner or considerations given to any claims by the bidder based on a lack of knowledge of existing conditions. The submission of a bid from the bidder is an acknowledgement and agreement to this stipulation.

A site survey of the district's 14 sites (excluding the Sonoma County Office of Education – see "Site Schedule" beginning on page 15) is scheduled for **Wednesday, January 15, 2025**. Bidders should arrive at the District Office, located at 7165 Burton Avenue, Rohnert Park, CA 94928, ready to begin the survey promptly at **9:00 AM PST**. Requests to attend the site survey must be submitted via email to erate1@hwc-consultants.com by **Wednesday, January 8, 2025**, no later than **3:00 PM PST**.

E-Rate Requirements

The services requested in this RFP are dependent on funding from the E-Rate program. The Owner expects that each prospective bidder will make themselves thoroughly familiar with all applicable rules and regulations regarding the E-Rate program. For further information regarding the E-Rate Program please reference the Universal Service Administrative Company's (USAC) Schools and Library Division (SLD) website:

<http://www.universalservice.org/sl/>

All contracts entered into as a result of this Request for Proposal and the associated Form 470 will be contingent upon:

1. Funding approval by the SLD.
2. Approved funded amount equal to the funding amount as requested on the Form 471.
3. A valid Service Provider Identification Number (SPIN) consistent with the type of service requested in this RFP.
4. A certified Form 486 and/or a written "Notice to Proceed" from the Owner to initiate service. *Service Provider must contact Owner prior to any work proceeding.

Per the requirement of the E-Rate Program no billing and/or service may begin for this contract until July 1, 2025, and may not extend past June 30, 2030. Per E-Rate rules multi-year contracts will be filed each year for funding renewal.

The Owner's percentage rate, as determined on the Form 471, will be the maximum that the Owner is liable for. The bidder will be responsible for invoicing USAC for the balance, using the Service Provider Invoicing method (SPI Form 474). Prior to invoicing USAC for services rendered

on this project, bidder agrees to provide the Owner a copy of their USAC invoice to verify that the material has been delivered and accepted by the Owner before bidder bills USAC.

The Owner reserves the right to terminate any contract and/or agreement with the successful bidder, regardless of USAC's approval or denial of any funding that is requested as a result of this RFP, prior to any work starting.

All E-rate applications including special construction are subject to detailed questioning during PIA review where the cost of proposed special construction will be reviewed based on the cost of historical fiber builds in the region. Additionally, certain information on necessary special construction is needed to accurately fill out the Form 471. Respondents are required to fill out the table in Appendix A. Additionally, respondents are encouraged (but not required) to submit the additional information described in Appendix A that will likely be requested during PIA review. If respondents do not submit this additional information with their bid, and their solution is chosen, they must be prepared to promptly provide that information and any additional information not described in this RFP when requested. Please note that vendors may assist applicants with preparing funding requests or responding to PIA questions and may speak directly with PIA reviewers.

Appendix A: Special Construction Pricing

Required with all bid submissions that include special construction

Location	Strand Count	Segment Mileage	Total Segment Cost	Eligible Cost	Ineligible Cost
Total project mileage and costs					

Information that can be included now, but will be requested at a later date for chosen solution:

- Special construction cost breakout worksheet
- Route map of all build segments in kmz format
- Explanation of alternative routes that were explored and why the chosen route is the most cost-effective
- Explanation of special materials and procedures required that may have increased construction costs, such as:
 - Historical preservation or environmental issues
 - Bridge, waterway, railway, or highway crossings
 - Galvanized conduit
 - Directional boring through hard rock or under a paved surface
 - An excessive number of handholes, marker posts, or other OSP materials
 - Expensive pole attachment fees or make ready costs

Bid Package Requirements

It is mandatory that all prospective bidders wishing to provide a proposal for this project must their bid to: erate1@hwc-consultants.com to be received no later than **Friday, February 7, 2025 at 3:00 PM PST Attention: Rhine Ramirez**. It shall be the prospective bidder's sole responsibility to ensure the delivery and acceptance of any bid submission arising from this RFP.

The deadline for all questions regarding this RFP or site survey will be on **Wednesday, January 29, 2025, at 3:00 PM PST**. All inquiries regarding this RFP will be directed to Rhine Ramirez at erate1@hwc-consultants.com.

All bid packages will bear the name of the bidder, the Owner name and RFP number in the subject line.

To receive consideration by the Owner, each bidder will provide, at a minimum, the following in their RFP response:

- 1) **Proposal Narrative** - The bidder will include with their proposal a written narrative, detailing the means, methods, and transport mediums, of the proposed service offering. The Proposal Narrative shall **not** exceed **10** pages (page limit excludes RFP Forms and/or copies of the bidder's contracts and service level agreements). The proposal narrative shall include at a minimum:
 - a. A brief description of the bidder, their history in the marketplace and with the E-Rate Program.

- b. A single line drawing depicting the proposed service.
 - c. An implementation plan, including a detailed project schedule, is required to ensure the successful delivery of the proposed service to the Owner. This plan must specify installation dates for each circuit and the corresponding date each circuit will be turned over to the Applicant. For the purposes of this RFP, the contract will be executed prior to the filing of Form 471, with any necessary construction commencing immediately thereafter. **The Applicant expects the first circuits to be turned over by August 1, 2025**; however, proposals for a structured deployment schedule may be considered depending on feasibility.
 - d. A description of the bidder's billing process, including those related to the E-Rate program.
 - e. A description, if applicable, of the "Owner Supplied" equipment and/or facilities, required by the bidder for the successful implementation of their proposed service offering, i.e. Power, Environmental Control, Facilities upgrades, and/or Equipment Mounting Space requirements.
 - f. A statement, if applicable, that clearly addresses any conflict or inability on the part of the bidder to meet the specified service and/or terms and conditions specified in this document.
- 2) **Price Evaluation Form** - The bidder shall provide their price on the provided "Price Evaluation Form". If the bidder wishes to propose "Alternate" pricing and/or product options, they may do so only in addition to supplying a "Price Evaluation Form" for the requested service. Any/all "alternate" pricing and/or product options will be provided on the "Alternate Price Evaluation Form" provided. * Each additional service offering in which you provide MUST be placed on a separate Price Evaluation Form*
 - 3) **Detailed Cost Breakout** – Bidder will itemize their bid price as shown on the on the provided "Detailed Cost Breakout" sheet. Pricing shown on the "Detailed Cost Breakout" sheet will conform to the pricing shown on the "Price Evaluation Form". The the RFP, the cost of Special Construction, Network Electronics shall be broken out separately in the Service Provider's proposal response. * Each additional service offering in which you provide MUST be placed on a separate Detailed Breakout sheet form*
 - 4) **Qualifications Form** – The bidder shall complete and submit the attached "Qualifications Form" as a part of their proposal. The bidder shall also include a minimum of three (3) references that demonstrate their ability to provide the services requested in this RFP. References will include Contact Name, Organization Name, Telephone and email information for Contact. References must be from projects within the last three calendar years.
 - 5) **Service Agreement** – The bidder will include a signed and dated copy of their multi-year Service Agreement (contract and service level agreement) with their bid proposal. Once all proposals have been received, and evaluated, the Owner will sign, date, and return the successful bidder's agreement(s). See "Contract Requirements" section below for a detailed description of the requested Service Agreement.
 - 6) **General Acknowledgement** – Bidders will provide an executed copy of the provided form acknowledging the RFP requirements.

*If the incumbent vendor does not respond with a quote, we will use the incumbent vendor's current pricing.

*The Owner will accept a CALNET contract and CALNET terms and conditions if offered.

Contract Requirements

The Owner intends to use the bidder's supplied Service Agreement to formalize any contractual relationship that results from this Request for Proposal. However, the following provisions **must** be specifically included in the bidder supplied agreement for the bidder's proposal to be considered responsive. Failure to include any one or all of these provisions shall result in a non-responsive determination and no further evaluation of the bidder's proposal will be considered.

- 1) **Terms and Conditions** – The Owner requests proposals that are based upon a 5-year contract term. The 5-year contract term shall start: July 1, 2025, and end: July 1, 2030. If bidders can provide "better" rates by extending the length of contract, please provide this option as part of your RFP
- 2) **Service "Growth Clause"** – Growth Services may or may not be requested by the Owner during the contract term. The bidder shall include a "growth clause" with maximum charges per month. The "growth clause" shall not require a change in contract terms. The "growth clause" shall include a price for all existing service types plus any additional services of the same type /speed and bandwidths. Please review the Attachment "A" Schedule for specifics.

Bid Evaluation Criteria

The Owner will evaluate and select the winning bid based on the following criteria and weighted in the order listed in its relative importance:

- 1) **Price** – The price of eligible goods and services will be the highest weighted factor. The Owner will be evaluating price based ONLY on the eligible monthly and eligible "one-time" costs. E-Rate ineligible items must be provided on a separate rate sheet that will not be a part of the evaluation. The responding service provider is required to provide the lowest corresponding price for equipment and/or services as has been provided to other customers in the area. In the event of an audit and a rule violation pertaining to

Lowest Corresponding Price in regard to a service provider not providing the lowest corresponding price, any funds that are requested to be returned to compensate the difference or any rule violation will be the responsibility of the service provider that has failed to provide LCP.

- 2) **Experience** – The Owner will evaluate prospective bidder’s experience based on, but not limited to, the bidder’s ability to successfully provide the requested service, prior history with the Owner. This may generate a positive or negative result. A neutral finding will provide all bidders the same score.
- 3) **Accuracy of Bid Response** – The Owner will evaluate the prospective bidder’s bid response for, but not limited to, completeness of bid package, Service Agreement, amendments and/or exceptions to the requested Service.
- 4) **Qualifications** – The Owner will evaluate the prospective bidder’s qualifications based on, but not limited to, technical expertise and service coverage and the number of projects successfully completed by the bidder providing the same type and scope of the requested services. This will be also based on whether or not the Bidder provides CTF.
- 5) **Service Level Agreement**- The bidder will include a signed and dated copy of their multi-year Service Agreement (contract and service level agreement) with their bid proposal. Once all proposals have been received, and evaluated, the Owner will sign, date, and return the successful bidder’s agreement(s).

Protests

To be considered, written protests containing the proposal number must be submitted within five (5) days of either the board approval or the filing of the Form 471, whichever is sooner. Protests must be on the following grounds to be considered:

- Owner failed to follow the selection procedures and adhere to the requirements specified in this RFP or any amendments hereto; or
- A conflict of interest as provided in Cal. Government Code section 87100, et seq. exists; or
- State or federal law has been violated.

The owner will provide a written response to the protesting bidder within six (6) calendar days.

Bidder Selection/Contract Award

The Owner reserves the right to make the award to the bidder who submits the proposal, which meets the requirements set forth herein and best meets the needs of the Owner after taking into consideration all the aforementioned factors. The Owner also reserves the right to select portions of a proposal, or to reject all proposals. Failure to provide service, the selected vendor will agree to financial compensation to the Owner to move to the next qualified bidder.

Right to Reject Any and All Quotes

The governing board of the Owner reserves the right to accept or reject any or all RFPs in whole or in part/or waive any irregularity in any proposal received. The Owner shall be the sole judge of the competency and responsibility of the bidder. The submission of a bid by the bidder is an acknowledgement of this right.

END OF RFP

PRICE EVALUATION FORM

* Each additional service offering in which you provide **MUST** be placed on a separate Price Evaluation Form*

OWNER NAME: Cotati-Rohnert Park Unified School District

PROJECT NAME: WAN Connections

BID PACKAGE NO.: _____

The Owner shall use the price(s) shown below to determine the bidder's evaluation score for all "Cost" related evaluation criteria.

INSTRUCTIONS

1. Bidders shall provide a line-item price for the "Recurring Price", and if applicable the "One-Time Price" for each of the site(s) listed on Attachment "A".
2. The bidder shall provide a description and line-item price for any "Additional" price elements that are not included in the "Recurring Price" and "One-Time Price" totals that are included in the bidder's bid.

Recurring Price

Service	Speed	Monthly Recurring Price	Contract Term (Months)			"Recurring Price" Total
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
"Recurring Price" Sub-Total						\$

One-Time Price

Service	Description	"One-Time Price" Total
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
"One-Time Price" Sub-Total		\$

Additional

Service	Description	Total
		\$
		\$
		\$
"Additional" Price Sub-Total		\$

BIDDER'S NAME _____

SIGNATURE _____ **Date** _____

PRINT NAME _____

TITLE _____

ALTERNATE PRICE EVALUATION FORM

* Each additional service offering in which you provide MUST be placed on a separate Price Evaluation Form*

OWNER NAME: Cotati-Rohnert Park Unified School District

PROJECT NAME: WAN Connections

BID PACKAGE NO.: _____

ALTERNATE PRICE DESCRIPTION: _____

Recurring Price

Service	Speed	Monthly Recurring Price	Contract Term (Months)			"Recurring Price" Total
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
"Recurring Price" Sub-Total						\$

One-Time Price

Service	Description	"One-Time Price" Total
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
"One-Time Price" Sub-Total		\$

Additional

Service	Description	Total
		\$
		\$
		\$
"Additional" Price Sub-Total		\$

BIDDER'S NAME _____

SIGNATURE _____ Date _____

PRINT NAME _____

TITLE _____

DETAILED COST BREAKOUT

* Each additional service offering in which you provide MUST be placed on a separate Detailed Breakout sheet form*

Form 471 - Detailed Cost Breakout

Customer Name: _____

Service Provider Name: _____

Term of Service: _____

Proposal Date: _____

FRN Number: _____

Billed Entity Number: _____

For use the District's use ONLY. Service Provider will leave BLANK.

(Estimated) E-Rate Funding Level: 0%

Initial Term of Service			One-Time Cost		Annual Recurring Cost		E-Rate Reimbursement	Net Annual Cost after E-Rate, before CTF	Net Annual Cost after E-Rate & CTF Discount
			Eligible One-Time Cost	Ineligible One-Time Cost	Eligible Annual Cost	Ineligible Annual Cost			
Service	Speed	Qty							
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-Total			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(Estimated) Taxes/Surcharges					\$ -	\$ -	\$ -	\$ -	\$ -
Annual Recurring Total					\$ -	\$ -	\$ -	\$ -	\$ -
One-Time Cost Total AFTER Erate Discount									\$ -

Optional One (1) Year Extension			One-Time Cost		Annual Recurring Cost		E-Rate Reimbursement	Net Annual Cost after E-Rate, before CTF	Net Annual Cost after E-Rate & CTF Discount
			Eligible One-Time Cost	Ineligible One-Time Cost	Eligible Annual Cost	Ineligible Annual Cost			
Service	Speed	Qty							
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-Total			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(Estimated) Taxes/Surcharges					\$ -	\$ -	\$ -	\$ -	\$ -
Annual Recurring Total					\$ -	\$ -	\$ -	\$ -	\$ -
One-Time Cost Total AFTER Erate Discount									\$ -

QUALIFICATION FORM

Project Name: **WAN Connections**
Project Number:
Owner: **Cotati-Rohnert Park Unified School District**

The prospective bidder shall furnish all the following information accurately and completely. Failure to fully and completely comply with this requirement may result in rejection of any bid submitted. Additional sheets may be attached if necessary. "You" or "your" as used in this questionnaire refers to the bidder's firm and any of its owners, officers, directors, shareholders, parties, or principals. The owner has discretion to request additional information depending on the project.

—WARNING—

Certain information may lead to a determination of non-responsibility and rejection of the bid.

1. **Firm name and address:** _____

(_____) _____ - _____ Telephone
(_____) _____ - _____ Fax

2. **Type of firm:** (check one) Individual ____ Partnership ____ Corp. ____

3. **Names and titles of all principals of the firm:**

4. **How many years has your firm been providing the services you are proposing?** Include only years as this type of bidder and only the years with the current entity in its current form:

 - A. Provide the total number of customers that you have provided the same type of proposed services (not using subcontractors) in the last 3 years. (Bidders will be responsible to provide a complete list of reference to confirm this number if asked)

 - B. Provide the number of customers that you have provided the same type of proposed services (not using subcontractors) in the Education Market in the last 3 years. (Bidders will be responsible to provide a complete list of reference to confirm this number if asked)

5. **Is your firm licensed in the State of California to provide the service you are proposing?** If this question is not applicable to the scope of the services proposed, please answer "NA" below.

If yes, please provide the following additional information:
 - A. Provide the License Name Holder, Number and Expiration Date of the license associated to the service you are proposing.
Name Holder: _____
License No.: _____
Expiration Date: _____

If no, please provide the following additional information:

- A. Provide the License Name Holder, Number and Expiration Date of the Sub-Contractor(s) who is licensed to perform the service you are proposing. Attach additional pages as necessary.

Name Holder: _____

License No.: _____

Expiration Date: _____

- 6. **In the last five years have you or any of your principals been in litigation or arbitration or a dispute of any kind on a question or questions relating to a public funded project?** Response must include information pertaining to principals' association outside of the firm bidding this Project. If yes, provide name of public agency and details of the dispute. Attach additional pages as necessary.

- 7. **In the last five years have you or any of your principals ever failed to complete a project?** Response must include information pertaining to principals' association outside of the firm bidding this Project. If yes, provide owner's name and details. Attach additional pages as necessary.

- 8. **Does your firm currently have a Service Provider Identification Number (SPIN)?**

If yes, please provide the following additional information:

- A. Provide the SPIN associated to the service you are proposing.

- B. Provide the Date that your last Form 473 Service Provider Annual Certification (SPAC) was approved.

- 9. **In the last five years have you or any of your principals ever been placed under a "Red Light" restriction by the Federal Communications Commission (FCC) and/or the Universal Services Administrative Company (USAC)?** Response must include information pertaining to the principals' association outside of the firm bidding for this Project. If yes, provide the owner's name and details. Attach additional pages as necessary.

- 10. **Is your firm approved by the CPUC to participate in the California Teleconnect Fund (CTF) Program?**

If yes, please provide the following additional information:

- A. Provide your CPUC registration number.

- B. Will you be seeking reimbursement from the CPUC for the eligible CTF portion(s) of the service you are proposing?

11. **List of References:** Provide information on the three (3) E-rate projects your company has completed in the last three years that come closest to matching the scope of this RFP. If the bidder has not completed an E-rate project provide three (3) "Educational Market" projects your company has completed in the last three years. Bidder may include additional documentation.

Project #1

Project Name: _____

Contact Information:

Address: _____

Phone Number: _____

Contact Person: _____

Name: _____

Title: _____

Phone #: _____

Description of Project: _____

Project Start Date: _____

Project Completion Date: _____

Project #2

Project Name: _____

Contact Information:

Address: _____

Phone Number: _____

Contact Person: _____

 Name: _____

 Title: _____

 Phone #: _____

Description of Project: _____

Project Start Date: _____

Project Completion Date _____

Project #3

Project Name: _____

Contact Information:

Address: _____

Phone Number: _____

Contact Person: _____

 Name: _____

 Title: _____

 Phone #: _____

Description of Project: _____

Project Start Date: _____

Project Completion Date: _____

GENERAL ACKNOWLEDGEMENT FORM

PROJECT:
OWNER: COTATI-ROHNERT PARK UNIFIED SCHOOL DISTRICT

THE FOLLOWING DOCUMENTS SHALL BE SUBMITTED WITH BID:

1. PROPOSAL NARRATIVE
2. PRICE EVALAUATION FORM
3. DETAILED COST BREAKOUT
4. QUALIFICATIONS FORM
5. SERVICE AGREEMENT
6. GENERAL ACKNOWLEDGEMENT

Pursuant to and in compliance with the published RFP and related documents, **the undersigned bidder**, having familiarized himself/herself with the terms of the RFP, the conditions affecting the performance of the RFP, the cost of the work at the place where the work is to be done, and other Documents, **proposes and agrees to perform**, within the time stipulated, including all of its required services, and everything required to be performed, and to provide and furnish any and all of the professional services, applicable taxes, utility, and transportation services necessary to perform the requested contract and complete in a workmanlike manner all of the work required in connection with the RFP Documents, including Addendum No.'s _____, _____, _____, _____, _____, _____, _____.

The BIDDER agrees that at the time of request, he/she will provide a signed copy of the bidder's **Service Agreement** within (48) forty-eight hours.

The BIDDER agrees that pricing provided within the proposal and/or contract are true and correct. The responding service provider is required to provide the lowest corresponding price for equipment and/or services as has been provided to other customers in the area. In the event of an audit and a rule violation pertaining to Lowest Corresponding Price regarding a service provider not providing the lowest corresponding price, any funds that are requested to be returned to compensate the difference or any rule violation will be the responsibility of the service provider that has failed to provide LCP.

The BIDDER understands that the withdrawal period for this RFP is (30) thirty days from the day of bid/proposal due date.

The BIDDER has carefully examined the RFP and related documents to the fullest that were prepared and furnished by the OWNER and acknowledges their sufficiency.

It is understood and agreed that the work under the contract shall be commenced by the bidder, if awarded the contract, on the date to be stated in the OWNER'S notification and that the scope of work for this bid as stated above shall be completed as noted in the RFP.

NAME OF BIDDER: _____
FULL NAME OF ALL PARTNERS OR LEGAL NAME OF CORPORATION _____
(TYPE OR PRINT)

AUTHORIZED CONTACT / BID PREPARER / SALES REPRESENTATIVE: _____

BUSINESS ADDRESS: _____
(TYPE OR PRINT)

TELEPHONE: _____ **EMAIL:** _____

BY: _____ (SIGNATURE IN INK) _____ (TYPE OR PRINT NAME OF TITLE AND SIGNATURE)

E-RATE SERVICE PROVIDER IDENTIFICATION NUMBER (SPIN) # _____ **DATE** _____

ATTACHMENT "A" – SITE SCHEDULE

Collector Site

Rohnert Park Educational Center
5860 Labath Ave.
Rohnert Park, CA 94928
Demarc Location: MDF

Speed: 10Gbps

Site #1- Detail

From: Collector Site

To: Site #1
Evergreen Elementary School
1125 Emily Ave.
Rohnert Park, CA 94928
Demarc Location: MDF

Speed: 10Gbps

Site #2- Detail

From: Collector Site

To: Site #2
John Reed Elementary School
390 Arlen Drive
Rohnert Park, CA 94928
Demarc Location: MDF

Speed: 10Gbps

Site #3- Detail

From: Collector Site

To: Site #3
Marguerite Hahn Elementary School
825 Hudis Street
Rohnert Park, CA 94928
Demarc Location: MDF

Speed: 10Gbps

Site #4- Detail

From: Collector Site

To: Site #4
Monte Vista Elementary
1400 Magnolia Ave.
Rohnert Park, CA 94928
Demarc Location: MDF

Speed: 10Gbps

Site #5- Detail

From: Collector Site

To: Site #5
Richard Crane Elementary School
1290 Southwest Blvd.

Rohnert Park, CA 94928
Demarc Location: MDF

Speed: 10Gbps

Site #6- Detail

From: Collector Site

To: Site #6
Thomas Page Academy
1075 Madrone Ave.
Cotati, CA 94931
Demarc Location: MDF

Speed: 10Gbps

Site #7- Detail

From: Collector Site

To: Site #7
University Elementary at La Fiesta
8511 Liman Way
Rohnert Park, CA 94928
Demarc Location: MDF

Speed: 10Gbps

Site #8- Detail

From: Collector Site

To: Site #8
Lawrence E. Jones Middle School
5154 Snyder Lane
Rohnert Park, CA 94928
Demarc Location: MDF

Speed: 10Gbps

Site #9- Detail

From: Collector Site

To: Site #9
Rancho Cotate High School
5450 Snyder Lane
Rohnert Park, CA 94928
Demarc Location: MDF

Speed: 10Gbps

Site #10- Detail

From: Collector Site

To: Site #10
Technology Middle School
7165 Burton Ave.
Rohnert Park, CA 94928
Demarc Location: MDF

Speed: 10Gbps

Site #11- Detail

From: Collector Site

To: Site #11

Technology High School
550 Bonnie Ave.
Rohnert Park, CA 94928
Demarc Location: MDF

Speed: 10Gbps

Site #12- Detail

From: Collector Site

To: Site #12
Labath Facility
5860 Labath Ave.
Rohnert Park, CA 94928
Demarc Location: MDF

Speed: 10Gbps

Site #13- Detail

From: Collector Site

To: Site #13
Maintenance & Operations
510 Martin Ave.
Rohnert Park, CA 94928
Demarc Location: MDF

Speed: 10Gbps

Site #14- Detail

From: Collector Site

To: Site #14
El Colegio Preschool
1059 Camino Coronado
Rohnert Park, CA 94928
Demarc Location: MDF

Speed: 10Gbps

Site #15- Detail

From: Collector Site

To: Site #15
Sonoma County Office of Education
5340 Skylane Blvd.
Santa Rosa, CA 94503
Demarc Location: MDF

Speed: 10Gbps

End of Document