

COTATI-ROHNERT PARK UNIFIED SCHOOL DISTRICT

JOB DESCRIPTION

POSITION

MUSIC TEACHER
RPCEA

DEFINITION OF POSITION

Under the direction of the site administrator(s), the music teacher provides instruction in the subjects required by the district and authorized by credential(s), utilizing the course of study adopted by the Board of Education and appropriate learning activities, guides, textbooks and other instructional materials provided by the district. Flexibility in the job can be open to teaching at the secondary level if necessary. This position may be at one school site or multiple school sites.

EXAMPLES OF DUTIES

The following are typical duties and responsibilities for positions in this classification. Any single position may or may not perform all of these tasks, and/or may perform similar related tasks not listed below.

- Provides classroom music, instrumental music instruction, and/or choral music instruction and activities; coordinates, schedules and leads music exercises, rehearsals and performances.
- Assists students to develop competence in subject area (music).
- Provides instruction by which students develop aesthetic concepts and appreciations and the ability to make qualitative judgements about music.
- Instructs students in citizenship, basic communication skills, and other general elements of the course of study specified in state law and administrative regulations and procedures of the school district.
- Develops lesson plans and appropriate instructional aids; encourages students to develop their special talents.
- Translates lesson plans into learning experiences so as to best utilize the available time for instruction.
- Provides opportunities for individualized and small group instruction to adapt the curriculum to the needs of each student.
- Helps students become aware of relationships with others, and establishes and maintains standards of student behavior needed to achieve a functional learning atmosphere in the classroom.
- Evaluates student growth and keeps records required by the district.
- Communicates with parents through a variety of means, including parent conferences when needed or required to discuss the individual student's progress and interpret the school program.
- Provides an effective environment for learning.
- Provides positivity and encouragement to music students.

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- Continues professional growth through participation in in-service education activities provided by the district and/or self-selected professional growth activities.
- Implements age-appropriate, culturally responsive teaching practices.
- Selects and requisitions books, instructional aids and instructional supplies, and maintains required inventory records.
- Supervises students in out-of-classroom activities as required during the assigned working hours.
- Participates in curriculum development within the school of assignment and/or on a district level.
- Shares in school activities and participates on faculty committees.
- Plans and coordinates the work of instructional assistants and paraprofessionals as appropriate.
- Performs basic attendance accounting and clerical services as required.
- Other duties that support instruction as assigned.

DESIRABLE QUALIFICATIONS

Knowledge of:

- Principles, theories, methods, techniques and strategies pertaining to teaching and instruction of students in music.
- Various instruments used in band, orchestra, guitar, choir, or piano.
- Musical notation and processes on how to teach students to access/read sheet music.
- Common Core State Standards, Positive Behavioral Intervention and Supports (PBIS), Response to Intervention/Multi-Tiered Systems of Support, and Universal Design for Learning, and backwards unit and lesson design experience.
- Pedagogy, curricular programs, assessments, and supplementary materials for historically underserved populations, including English language learners.
- California state music standards

Ability to:

- Arrange music to accommodate different instrumental groups.
- Read, understand and explain/teach musical notation.
- Perform minor instrument repairs.
- Keep track of needed repairs and district instrumental inventories.
- Maintain a learner stance within departments and groups, and collaborate with multiple individuals across content areas, administrators, district support, and other partners.
- Establish and maintain effective working relationships with others of diverse backgrounds, experience, and personalities, and work with diverse school sites and conditions in a manner that achieves district goals.
- Communicate effectively in English orally and in writing, and model communication skills using tact, patience, and courtesy to respond to the needs of team members and others.

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- Operate personal computer, related software, and other office equipment, and flexibly learn new applications and systems as needed.
- Meet district standards of professional conduct as outlined in Board Policy.
- Assume responsibility for supervision of students in small groups.
- Work with frequent interruptions

EXPERIENCE/EDUCATION

Bachelor's degree from an accredited college or university. Enrollment in or completion of teacher preparation program.

PHYSICAL ABILITIES

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee may occasionally encounter outside weather conditions, walking on uneven ground when outdoors; exposure to student illness, injuries, infections and bodily fluids. May be required to maneuver into awkward positions. The noise level in the work environment is usually moderate.

Sitting: Occasionally

Standing/walking: Frequently

Waist bending: Occasionally to frequently

Neck bending: Occasionally to frequently

Squatting: Frequently

Climbing: Rarely

Kneeling: Occasionally

Crawling: Rarely

Neck twisting: Occasionally to frequently

Waist twisting: Occasionally

Pushing/pulling: Occasionally

Running: Rarely

Reaching:

Above shoulder: Frequently

Below shoulder: Frequently

Lifting/Carrying:

0-10 lbs: Frequently – weights carried 50 to 100 feet at a time

11-25 lbs: Occasionally – weights carried up to 100 feet at a time

26-50 lbs: Occasionally – weights carried from 10 to 100 feet at a time

51+ lbs: Rarely

Hand Activities:

Repetitive hand use: Frequently

Simple grasping: Frequently

Power grasping: Frequently

Fine manipulation: Frequently

Hand and arm twisting/turning: Occasionally to frequently

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Computer operations/writing: Occasionally

OTHER REQUIREMENTS

- Valid California Teaching Credential (single subject - music) with English Learner authorization
- Fingerprint clearance prior to employment
- TB clearance prior to employment
- Compliance with current health mandates
- Completion of mandated trainings

BOT 5/21/2024