COTATI-ROHNERT PARK
UNIFIED SCHOOL DISTRICT

Parcel Tax Oversight Committee Meeting November 12, 2024

Presented by:

John Bartolome, Chief Business Official

DATE 11/12/24

Parcel Tax Oversight Committee
Tuesday November 12, 2024
4:00 P.M.
AGENDA

1. Call to Order - 4:00 PM
2. Approval of the Agenda
3. Approve Minutes of the April 23, 2024
4. Review Parcel Tax Spending for 2023-24
5. Review Parcel Tax Budget for 2024-25
6. *Annual Report to the Board of Trustees*
7. Future Agenda Items & Meeting Schedule
8. Adjournment

Citizens Oversite Committee

- Thank you for agreeing to participate in the Cotati-Rohnert Park USD Citizens Oversight Committee (COC) for the District's Parcel Tax
- As part of fiscal accountability the parcel tax ballot language included independent citizen oversight. This was accomplished through the development of the Parcel Tax Citizen's Oversight Committee
- The purpose of the Committee shall be to inform the public at least annually in a written report concerning the expenditure of the parcel tax proceeds. In carrying out this purpose the Committee shall:
  - (a) Actively review and report on the proper expenditure of taxpayers' money in accordance with Resolutions 1112-12 & 1516-1
  - (b) Advise the public as to whether the school district is in compliance with the Resolution

Parcel Tax – How is it tracked?

- Parcel Tax revenues and expenses are recorded as part of the district's general fund.
- Activities are tracked separately in the budget by using a unique set of account numbers.
- Based on the account number string we can easily identify how the parcel tax money is being spent.

Cotati-Rohnert Park Unified School District
Parcel Tax Projections as of June 30, 2024
For the 2023-24 and 2024-25 Fiscal Years

	2023-24 Actuals	2024-25 Budget
Received in December	$ 752,661	$ -
Received in January	$ -	$ -
Received in April	$ 563,014	$ -
Received in June	$ 27,724	$ -
Final June installment	$ 5,904	$ -
Refunded to seniors	$ (2,225)	$ -
Direct processing charge from County Tax Collector	$ (11,484)	$ -
Net revenue	$ 1,335,593.30	$ -
Budgeted revenue		$ 1,342,000

Local Stabilization Funding to Offset State Budget Reductions:	2023-24 Actual	Staffing FTEs	2024-25 Budget	Staffing FTEs
Staff costs to support smaller class sizes	$ 926,236	8.00	$ 989,307	8.00
Music + enrichment teachers, elementary	$ 297,373	2.04	$ 171,040	1.40
Library/computer lab teacher staffing-elementary	$ 128,192	0.80		
Additional library assistant staffing--middle schools, University Elem.	$ 77,514	1.86	$ 69,107	1.86
Career technical education (CTE) materials and support	$ 31,865		$ 38,568	
Reserve for adjustments to state funding	$ -		$ -	
Total expenditures	$ 1,461,180	12.70	$ 1,268,022	11.26
Carryover, beginning of year	$ 126,519		$ 933	
Carryover, end of year	$ 933		$ 74,911	

Cotati-Rohnert Park Unified School District
Parcel Tax Projections as of June 30, 2024
For the 2024-25 Fiscal Year

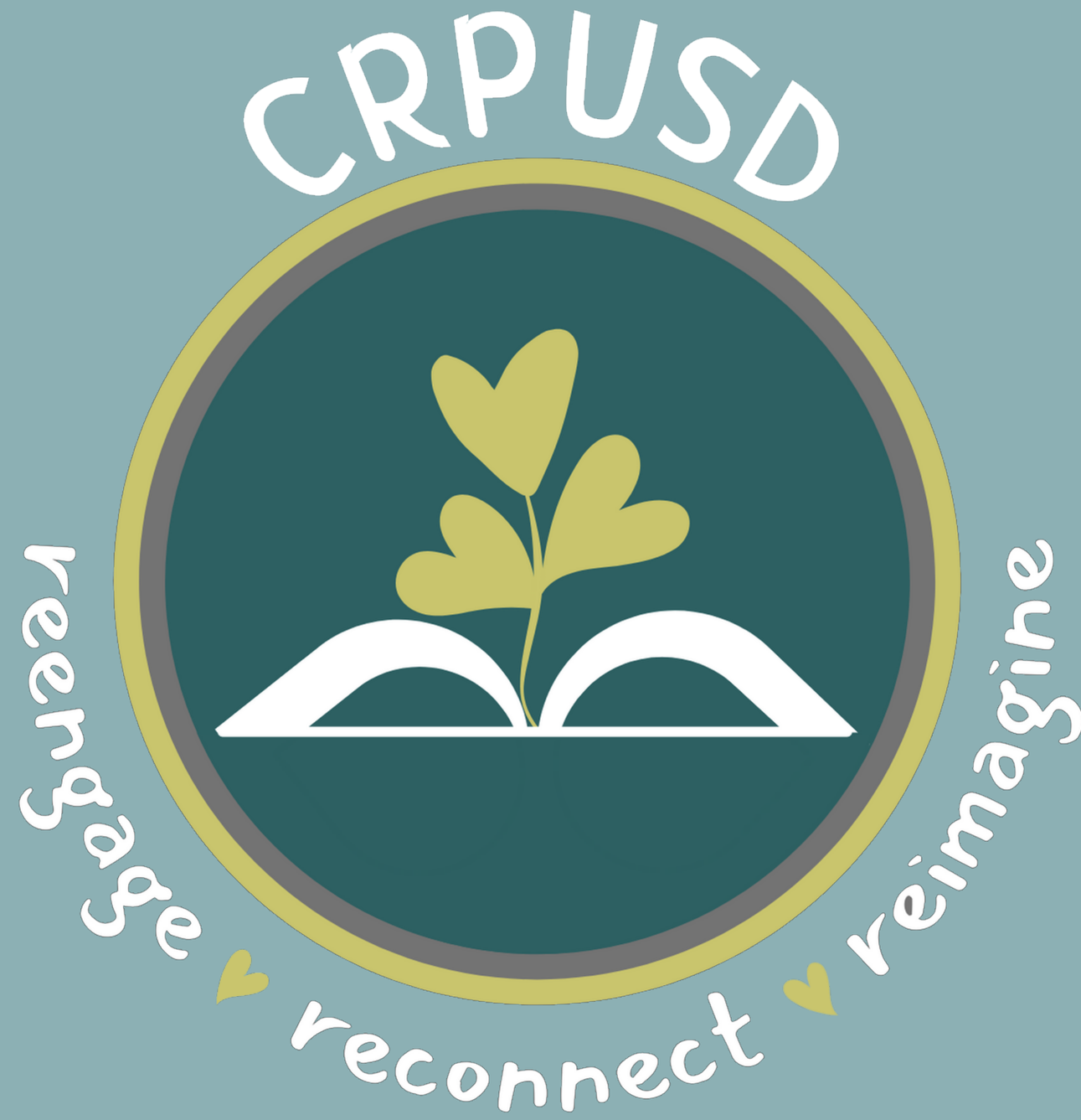
		2024/25 Budget	Staffing FTEs
Staff costs to support smaller class sizes	**$**	**989,307**	**8.00**
University	*$*	*83,979*	*1.00*
Monte Vista	*$*	*157,581*	*1.00*
Richard Crane	*$*	*103,422*	*1.00*
Evergreen	*$*	*227,638*	*2.00*
Marguerite Hahn	*$*	*131,898*	*1.00*
Thomas Page Academy	*$*	*138,430*	*1.00*
John Reed	*$*	*146,359*	*1.00*
Music enrichment teachers, elementary	**$**	**171,040**	**1.40**
University	*$*	*28,943*	*0.20*
Monte Vista	*$*	*57,892*	*0.40*
Thomas Page Academy	*$*	*60,869*	*0.40*
John Reed	*$*	*23,336*	*0.40*
Additional library assistant staffing-elementary	**$**	**69,107**	**1.86**
UELF	*$*	*7,476*	*0.28*
Monte Vista	*$*	*12,667*	*0.25*
Richard Crane	*$*	*12,667*	*0.25*
Evergreen	*$*	*8,094*	*0.27*
Marguerite Hahn	*$*	*8,092*	*0.27*
Thomas Page Academy	*$*	*7,444*	*0.28*
John Reed	*$*	*12,667*	*0.25*

Cotati-Rohnert Park Unified School District
Parcel Tax Projections as of June 30, 2024
For the 2024-25 Fiscal Year

		2024/25 Budget	Staffing FTEs
Career technical education (CTE) materials and support	**$**	**38,568**	
Science (Engineering) RCHS	*$*	*2,400*	
Science (Engineering) THS	*$*	*3,300*	
Vocational RCHS	*$*	*12,894*	
Wood Shop THS	*$*	*200*	
Journalism THS	*$*	*3,000*	
Building & Construction RCHS	*$*	*1,272*	
Digital Photography RCHS	*$*	*1,200*	
Fashion Design & Merchandising RCHS	*$*	*3,552*	
Hospitality & Recreation RCHS	*$*	*574*	
Manufacturing & Product Development RCHS	*$*	*1,180*	
Pottery RCHS	*$*	*1,900*	
Video Production RCHS	*$*	*1,700*	
Wood Shop RCHS	*$*	*4,569*	
Wood Shop Tech MS	*$*	*827*	
Total expenditures	$	1,268,022	11.26
Carryover, beginning of year	$	933	
Carryover, end of year	$	74,911	

Next Steps

- COC New Members
- Questions?
- Presentation to the board at the May 2025 Meeting
  - Committee Representation
- Next Meeting:
  - April ??, 2025


CRPUSD
reengage
reconnect
reimagine