



MEMORANDUM OF UNDERSTANDING

BETWEEN

COTATI - ROHNERT PARK UNIFIED SCHOOL DISTRICT

AND

ROHNERT PARK COTATI EDUCATORS ASSOCIATION

REGARDING

2026-2027 Article 18- SPECIAL EDUCATION (CO-TEACHING)

The purpose of this Memorandum of Understanding (MOU) is to establish a shared framework for implementing and supporting co-teaching practices within the District. This agreement reflects the mutual commitment of the District and RPCEA to provide high-quality, inclusive instructional environments that support the diverse academic, social, and behavioral needs of all students. Through this MOU, the Parties seek to define expectations, roles, and working conditions for educators engaged in co-teaching assignments.

18.13 Co-Taught Service

- 18.13.1 Co-taught Service is defined as students who receive and require Specialized Academic Instruction services in the general education classroom with students who do not require that level or any Special Education Services.
- 18.13.2 Each co-taught class will have an education specialist and a general education teacher. Both of these teachers shall receive training and preparation for co-teaching. The District shall make an effort to schedule common preparation time during the contract day to plan and evaluate curriculum and assessments for all students in the co-taught class.
- 18.13.3 The general education or content area teacher and the education specialist shall share the roles and responsibilities for the instruction and engagement of all students registered in the co-taught class, whether or not they have an IEP. This may include, but is not limited to: grading, communicating with parents, planning and delivering curriculum, and attending IEP or 504 meetings.



18.13.4 Co-Taught Service Table

The District will attempt to maintain student enrollment in co-teaching classrooms at or below 35% to support effective instruction and collaboration. For the 2026-2027 school year the below table outlines class maximums.

**Co-Taught Service Table	Maximum Number of Students that Require Co-Taught Services
TK Co-Taught class	7 out of 20
K Co-Taught Class	8 out of 24
6-8 Co-Taught section	11 out of 32
9-12 Co-Taught Section	12 out of 34

- 18.13.4.1 Students with IEPs may be scheduled into co-taught classes as general education students even when co-teaching is not specified as a service in their IEP.
- 18.13.4.2 Scheduling for all students shall prioritize access to grade-level core instruction in the least restrictive environment (LRE), inclusive practices, and appropriate differentiation and supplementary aids and services for all students.
- 18.13.4.3 Students with IEPs who do not require a co-taught class section will be scheduled first as general education students. Course enrollments shall not be based solely on disability category, perceived level of need, or efforts to "balance" students with specific learning profiles across sections. Unit members will notify site administration if this enrollment results in an inequitable delivery of or access to instruction.
- 18.13.4.4 After the tenth (10th) day of school, site administration and instructional staff will make ongoing efforts to review enrollment to ensure students have equitable access to grade-level content.



COTATI-ROHNERT PARK

UNIFIED SCHOOL DISTRICT

- 18.13.5 Consideration will be given to the fact that additional students may be added to a class mid-year, and the district will allocate staff below the maximum class size to the degree possible to start the year.
- 18.13.6 Co-Teaching Overages
- 18.13.6.1 Both the General Education Teacher and the Education Specialist serving the classroom will receive overages as outlined in Article 6.3 if the number of students with co-taught Services exceed 35% of the total class enrollment.
- 18.13.6.2 For a 6-12 student on a blended program (ie, part-time Special Day and part-time General Education or another SDC class), the Education Specialist serving the co-taught model would receive overages as outlined in Article 6.2 if the numbers of students with co-taught Services push them over 35% of the total class enrollment.
- 18.13.7 When one of the co-taught teachers is absent, their position will be filled by a substitute.
- 18.13.8 At the end of each school year, site administrators will elicit feedback with each co teacher to discuss their experiences in the program.

This MOU sunsets without precedent at the end of the 2026-2027 school year.

For RPCEA

For CRPUSD

Date

Date